

AMBARI DHANIRAM HIGH SCHOOL (H.S.)

Govt. Sponsored

PO. Ambari (Uttar), Block : Cooch Behar-II, Dist- Cooch Behar

NIT No. 02/ADHS/2015-16

Date :15.02.2016

NOTICE INVITING TENDER

Sealed Tenders are invited by the undersigned from the bonafide Contractors / Agencies / Engineers / Labour 'Cooperative Society etc. with sound technical and financial capabilities and having experience and 50% credential certificate in construction of Building or similar type of work in any Government Department/ Government Undertaking/ Semi-Government Organisation in last three financial years as well as fulfilling the stipulated qualifying criteria under two envelope system (Technical Bid & Financial Bid) for construction of building at Ambari Dhaniram High School (H.S) under RMSA Programme of Cooch Behar District.

SCOPE OF WORK

Sl. No.	Name of the scheme	No. of unit to be constructed	Site Address	Estimated cost Put to Tender (In Rs)	Earnest Money (2%) (Rs)	Security Deposit (8%) (Rs)	Required Credential (50%)	Time for completion (days)
1.	Construction of Class rooms with stair	03 (At Gr. Floor)	AmbariDhaniram High School (H.S) Po. Ambari (Uttar),Coochbehar-II, Dist- Coochbehar	2608333/-	52167/-	208667/-	2321115/- in a same type of single work during last 3 Financial .years.	90
2.	Construction of one Art & Craft Room , one computer lab, one science lab with stair	1+1+1=3 (At 1st. Floor)		2033897/-	40678/-	162712/-		
	Total Amount Put to Tender :	06		4642230/-	92845/-	371379/-		90

Date & Time schedule of Tender and other necessary information to bidders.

Sl. No.	Particulars	Date & Time
1.	Sale of Tender Papers	From 16.02.2016 to 16.03.2016 on working day Time : 11.00 am to 2.00 pm
2.	Last date of submission of sealed tender papers	17.03.2016 Time : upto 2.00 pm
3.	Opening of sealed tender	18.03.2016 at 3.00 pm
4.	Place of opening of sealed tender	Office of the D.P.O., RMSA, Cooch Behar
5.	Cost of Tender Papers	Rs. 300.00

N.B : 1) If the school or the Office of the DPO, RMSA remain closed on above mentioned any days for unavoidable circumstances, the next working day will come into force and schedule time will remain unchanged.

2) Cost of bid Document (non refundable) is Rs. 300/- (Rupees Three hundred only) and it has to be paid in cash only. Bid Document can only be available at the office of the Headmaster of Ambari Dhaniram High School (H.S).

3) Sealed Tender Papers would have to be submitted in to the Box kept in the school.

4) Details information will be available at www.coochbehar.gov.in or Notice Board o the school

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TERMS AND CONDITIONS

1. Bidders are requested to go through carefully the Tender documents including instruction even therein an enclosed hereto before filling up the page provided therein and signing the Tender documents. Failure to compile with any of the requirements indicated above as also any of the provision of NIT would disqualify the Tenderer to participate in Tender Selection Process
2. The Bidders should submit the whole Tender document along with Rate-Schedule with seal & signature signing and affixing his / her agency's stamps at each page of the Tender and all its Annexure (if any) as the acceptance of the offer made by him/her agency will be deemed as a contract and no separate formal contract will be drawn. No page should be detached / removed from the tender paper containing page no. 1 to 9.
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4(A). Scope of Work :

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B) Exact place of construction :

1)Three class rooms are to be constructed at ground floor/level and 2) one art & craft room, one computer lab & one science lab are to be constructed at the first floor.

5. Details of Model Revised Plan for the Proposed Construction of aforesaid schemes in Seismic Zone-IV has been specified in Annexure-A. All civil works shall be carried out as per design/drawings standardized in Annexure-A.

6. Cost of bid Document (non refundable) is Rs. 300/- (Rupees Three hundred only) and it has to be paid in cash only. Bid Document can only be available at the office of the Headmaster of Ambari Dhaniram High School (H.S). Detail information will be seen at www.coochbehar.gov.in
7. **Bid Security / Earnest Money:** EMD (2% of estimated work value) is to be deposited with Technical Bid and it shall be in favour of the Head Master, Ambari Dhaniram High School (H.S) in the shape of Demand Draft/ Banker's Cheque / Call Deposit / Pay order on any bank payable at Coochbehar. Validity of such should not be less than 90 days from the date of opening, failing which the tender will not be considered and will be treated as cancelled. EMD of the unsuccessful bidders shall be returned as promptly as possible upon award of contract.
8. **Security Deposit Performance Security:** It shall be calculated as 8% on estimated work value. It shall be refunded after six months of the completion of the works at satisfactorily on certifying by the concerned Block JE under RMSA, Cooch Behar. It shall be forfeited in case the bidder fails to make complete the work satisfactorily.
9. **Credential:** For submission of tender, the bidder shall submit self attested photocopies of payment or execution certificate & Work Order with technical bid in support of successful completion of similar type of work of value not less than 50% as total value of the work in any single work in last three financial years (FY 2012-13 to 2014-15) in any Government Department/ Government Undertaking/ Semi-Government Organisation, failing which the tender shall be rejected.
10. Completion certificate indicating estimated amount, value of the work done, Date of completion of the work and detail communicational address along with contact number of the client should be submitted by the bidder.
11. Interested and eligible Bidders are required to submit the Technical and Financial Bids in two separate sealed envelopes super scribing such as "**Technical Tender for construction work under RMSA Programme**" and "**Financial Tender construction work under RMSA Programme**" respectively.
12. Financial bid only of technically qualified bidders will be opened. The Tender Committee consisting of (s) District Project Officer, RMSA, (ii) Assistant Engineer / Assistant Engineer-in-Charge, (iii) Head Master / Teacher-in-Charge of the school and (iv) one senior most teacher of the School will compare and evaluate the Technical Bids and Financial Bids of the qualified Bidders.
13. Each corrections made by the bidder in the tender paper shall be authenticated by the person or persons signing the bid. The bid shall contain no interlineations, erasures or overwriting.
14. No change will be admissible after opening of bids.
15. Last date of submission of sealed Tender papers on 17.03.2016 upto 2.00 pm in the office of the Headmaster, Ambari Dhaniram High School (H.S), PO. Ambari (Uttar), Dist. Cooch Behar, by Registered Post with A/D or by hand to the Tender Box kept in the school.

16. Tender will be opened on 18.03.2016 at 3:00 pm by the HM, Ambari Dhaniram High School (H.S) or any other person authorized by the RMSA authority in presence of intending Tenderers or their authorized representatives in the chamber of the District Project Officer, SSA & RMSA, Cooch Behar.
17. Rate should be quoted in percentage both in figure as well as in words. Rates shall be unconditional and inclusive of every demand in Indian Rupees i.e. all charges, taxes, royalty, toll charge, carriage etc. No escalation and /or price adjustment shall be entertained under any circumstances.
18. Neither the Tender inviting authority nor the participating Tenderer will be entitled to take undue advantage in any form whatsoever owing to any topographical mistake / omission if found subsequently. The same may immediately be brought to limelight for rectification.
19. No consumable material will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of entire work at his own cost.
20. The contractor shall arrange all equipment, tools, manpower, power and water required for execution of work at his own cost. The contractor shall make his / their own arrangement for the supply of water for the work and shall provided all tube-well, tanks, fittings and temporary plumbing works required on completion of work at his own cost. Owner shall not provide Power and the Contractor shall be exclusively responsible to make his own arrangements for supply of power (if any) without any extra cost from the Owner.
21. The Contractor shall clean and keep clean the work site from time to time to the Satisfaction of the Engineer-in-Charge for easy access to work site and to ensure safe passage, movement and working at his own cost.
22. The Contractor shall make Arrangement for First Aid facility at site for workmen deployed/engaged by him / his sub-contractor at his own cost. In case if any accidental or medical cases will occur at the time of work, bidder will bear all the medical and any kind of expenses.
23. The Contractor shall ensure that local labour skilled and / or unskilled, to the extent available shall be employed in this work. In case of non -availability of suitable labour in any category out of the above persons, labour from outside may be employed.
24. The bidder shall submit tender in the prescribed form in English. All literature and correspondence in connection with tender shall be in English.
25. The Tender shall be valid up to 90 (ninety) days from the date of opening of the tender.
26. The Contractor has to give progress report with photographs every fortnight in hardcopy as well as soft copy. The contractor has to maintain all the site records including measurement sheet on a daily basis.
27. **Time is the essence of this Contract.** Time for completion shall be reckoned from the date of issue of Work Order by the Authority. No extension of time will be allowed except in special cases. If any delay occurs, an amount not exceeding 1% of the estimated work value for each day of delay will be charged as compensation without any prejudice to the generality of this provision or if any contractor fails to complete the work in stipulated time the work order issued in his favour will be cancelled without assigning any reason therefore.

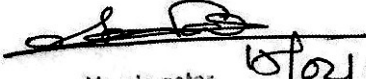
The undersigned may also proceed to get balance work completed by any other means or through other contractors. The excess expenditure, if any for such step would be recoverable from the unpaid bill(s)/security deposit of the tenderer. Apart from this any other measures undersigned may take like black listing / forfeiture of EMD/ Security Deposit.

28. Materials shall be of approved quality and the best of their kind available and shall generally conform to I.S. Specifications.
29. Cement required for execution of the job under the entire scope of work shall be in the specifications of ACC / Lafarge Concreto / Ambuja Plus cement / approved equivalent and the contractor will have to produce invoice for the same for every batch of procurement during final payment. Cement shall be procured and brought to site at least 15 days in advance.
30. The reinforcement steel shall be procured from Tata / SRMB / SAIL/ approved equivalent only and the contractor will have to produce invoice for the same for every batch of procurement during final payment.
31. Contractor shall construct suitable temporary go down at site for storage of all items like cement, brick, rod/steel, sand, stone/bazri etc. under his lock and key. The contractor will be fully responsible for safe custody of the same.
32. Stone of size 3/4th and sand shall be in the specification of Raidakh/ approved equivalent for entire scope of work.
33. Contractor shall observe in addition to Codes specified in respective specification, all national and local laws, ordinances, rules and regulations and requirements pertaining to the work and shall be responsible for extra cost.
34. It shall be the responsibility of the contractor to obtain the approval for any revision and/or modifications decided by the contractor from the Owner / Engineer-in-Charge before implementation. Also Such revisions and / or modifications if accepted / approved by the Owner/ Engineer-in-Charge shall be carried out at no extra cost to the owner. Any change required during functional requirements or for efficient running of system, keeping the basic parameters unchanged shall be carried out by the contractor at no extra cost to the owner.
35. Contractor shall be responsible for proper coordination with other agencies operating at the site of work so that work may be carried out concurrently, without any hindrance to others. The RMSA Authority / Engineer -in -Charge shall resolve disputes, if any, in this regard, and his decision shall be final and binding on the Contractor.
36. Depending upon the requirement, time schedule / drawing / programme and the target set to complete the job in time, the works may also have to continue beyond normal working hours / night hours / holidays or during such periods without causing any inconvenience to the neighbours / others with due permission from the school authority, for which no extra claim shall be entertained.
37. Final inspection : After completion of entire work as per specification the whole work will be subject to a final inspection to ensure the job has been completed as per requirement. If any defect is noticed, the Contractor will be notified by the Engineer-in-Charge and he shall make good the defects with utmost speed. If however, the Contractor fails to attend to these defects within a reasonable time (time period shall be fixed by the Engineer-in-Charge) then Engineer-in-Charge may have defects rectified at Contractors cost.

38. In the event of any disputes or differences between the Contractor and the Owner, such disputes or differences shall be resolved amicably by mutual consultation or through the good offices or empowered agencies of the Government. If such resolution is not possible, then the unresolved disputes or differences shall be referred to the competent Authority of RMSA.
39. The Partnership firm shall furnish the registered partnership Deed, the power of attorney for the firm for signing the tender by a partner and the company shall furnish the Article of Association and Memorandum.
40. Joint venture shall not be allowed.
41. Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co-operative Societies are required to furnish valid by law. Current Audit Report, valid clearance certificate from A.R.C.S for the current financial year along with other relevant supporting papers.
- 42. List of document shall be submitted with Technical Bid are as follows:**
- i. Application in prescribed proforma vide Annexure-B
 - ii. Earnest Money Deposit (EMD),
 - iii. VAT Registration Certificate,
 - iv. PAN,
 - v. Professional Tax Clearance Certificate with challan copy,
 - vi. Valid Trade License or Proof of registration of Company/Firm.
 - vii. Current Audit Report (P/L & Balance Sheet)
 - viii. Credential as specified in para 9 & 10
 - ix. Bank Solvency Certificate/Current Banker's certificate in support of financial capability.
 - x. Work in Hand
 - xi. Power of attorney for the firm for signing the tender by a partner. (if applicable)
 - xii. Partnership Deed. (if applicable)
 - xiii. Valid N.O.C from concerned ARCS. (if applicable)
 - xiv. Audit report and Balance Sheet of last year. (if applicable)
- 43. The following is to be submitted along with the Financial Bid:**
- i. Rate- Schedule
- 44. Payment:**
- No R.A Bill(s) shall be entertained and Payment shall be made only on production of final Bill(s).
 - The tender inviting authority will provide an approved format for Measurement sheets, Bill Summary and Bill Abstract during submission of Final Bill. RMSA Authority will utilize these data for processing and verification of the Contractor's bill.
 - Income Tax at the prevailing rate as applicable from time to time shall be deducted from Contractor's Bills as per Income Tax Act and quoted rates shall be inclusive of this. Owner will issue the TDS (Tax Deduction at Source) Certificate.
 - VAT and Education Cess will deducted as per existing Govt. Rule.
 - No claim for delay issuance of work order as well as payment will be entertained.
 - Total payment shall be made on total funding by the RMSA.
45. Award of contract shall normally be made within 30 days from the date of opening of the tender.

46. The tender inviting authority reserves the right to negotiate with the Tenderer whose offer is the lowest evaluated price for further reduction of price. The same also reserves the right to negotiate with other Tenderers to match the negotiated L1 price.
47. The tender inviting authority reserve the right to reject any or all the tenders without assigning any reason whatsoever and to split up work if necessary and to accept the tender whole or part subject to satisfaction of the tender inviting authority at any point of time and without Incurring any liability to the affected bidder or bidders, if any.

Source of fund :RashtriyaMadhyamikShikshaAbhijan (RMSA)


Headmaster 6/02/16
Ambari Dhaniram High School (H.S.)
P.O. Ambari North, Dist.- Cooch Behar


Headmaster
Ambari Dhaniram High School (H.S)
Ambari (Uttar), Cooch Behar

Memo No.:

Date :

Copy forwarded for information and wide circulation through the office notice board of the respective offices to:

1. The State Project Director, RMSA, BikashBhawan (2ndfloor), Salt Lake City, Kolkata-91.
2. The District Project Officer, RMSA, Coochehar.
3. The District Magistrate, Coochbehar
4. The Additional District Magistrate (Dev.) Coochbehar
5. The Sabhadhipati, CoochbeharZillaParisad ,Coochbehar
6. The Sub-Divisional Officer, Sadar, Sub-Division, Cooch Behar
7. The District Inspector of Schools (P.E & S.E), Cooch Behar
8. The B.D.O, Cooch Behar – II Block, Pundibari, Cooch Behar
9. The District Information & Cultural Officer, Coochbehar
10. The Chairman, Cooch Behar Municipality, Cooch Behar
11. The Pradhan, Ambari G.P., PO-Bokalirmath, Cooch Behar


Headmaster 6/02/16
Ambari Dhaniram High School (H.S.)
P.O. Ambari North, Dist.- Cooch Behar

Headmaster
Ambari Dhaniram High School (H.S)
Ambari (Uttar), Cooch Behar