



Government of West Bengal  
Office of the District Welfare Officer  
Backward Classes Welfare, Cooch Behar.

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**NOTICE INVITING ONLINE TENDER (E-TENDER) NO.: WBCOOCHBEHAR/01/BCW/16-17,**

**Dated: 15/07/2016**

**Name of Scheme:** **Electrification works at newly constructed 3 (three) storied Babu Jagjibanram Chhatriniwas at Coochbehar Uchhabalika vidyalaya campus, Gunjabari Cooch Behar**

**SCHEDULE OF IMPORTANT DATES OF BIDS**

<b><u>PARTICULAR</u></b>	<b><u>DATE &amp; TIME</u></b>
1. Date of Publication of NIT :	<b><u>16<sup>th</sup> July, 2016</u></b>
2. Document download start date & time :	<b><u>16<sup>th</sup> July, 2016</u></b> from <b><u>10:00 am</u></b>
3. Document download end date & time :	<b><u>29<sup>th</sup> July, 2016</u></b> up-to <b><u>02:30 pm</u></b>
4. Bid submission start date & time :	<b><u>17<sup>th</sup> July, 2016</u></b> from <b><u>10:30 am</u></b>
5. Last date & time of On-line submission of Technical Bid and Financial Bid. :	<b><u>29<sup>th</sup> July, 2016</u></b> up-to <b><u>03:00 pm</u></b>
6. Date & Time of opening of Technical Bid at the Office of the District Welfare Officer, Backward Classes Welfare, Cooch Behar :	<b><u>29<sup>th</sup> July, 2016</u></b> at <b><u>04:00 pm</u></b>
7. Date & Time of opening of Financial Bid at office of the District Welfare Officer, Backward Classes Welfare, Cooch Behar :	<b><u>2<sup>nd</sup> August, 2016</u></b> at <b><u>12:00 noon</u></b>
8. Validity of bid :	<b><u>120 days</u></b> with effect from the date of publishing this NIT.
9. Completion Period of the work :	<b><u>02 (Two) Months.</u></b>
10. Maintenance Period :	<b><u>01 (One) Year</u></b> after the date of completion of construction works.

**Electrification works at newly constructed 3 (three) storied Babu Jagjibanram Chhatriniwas at Coochbehar Uchhabalika vidyalaya campus, Gunjabari Coochbehar**

The District Welfare Officer, Backward Classes Welfare, Cooch Behar invites Online (e-Tender) percentage rate tenders in **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite financial capability and sufficient technical credential on execution of similar nature of work. The details are given below:

1. Name of work	:	Electrification works at newly constructed 3 (three) storied Babu Jagjibanram Chhatriniwas at Coochbehar Uchhabalika vidyalaya campus, Gunjabari Coochbehar
2. Location of Work	:	Newly constructed 3 (three) storied Babu Jagjibanram Chhatriniwas at Coochbehar Uchhabalika vidyalaya campus, Gunjabari Coochbehar
3. Scope of Work	:	<ul style="list-style-type: none"> <li>• Electrical wiring</li> <li>• Supply &amp; erection of panel board, TNN, MCBDB, SPN MCBDB</li> <li>• Supply &amp; fittings like Fan, LED Tube Light, LED Flood Light</li> </ul>
4. Estimated Cost of work	:	<b><u>Rs.13,36,064/-</u></b> <b><u>(Rupees thirteen lakh thirty six thousand sixty four only)</u></b>
5. Completion Period	:	<b><u>02 (Two) months</u></b>
6. Maintenance Period or the Defect Liability Period	:	<b><u>01 (One) year from the date of completion of construction works</u></b>
7. Security Deposit against work	:	<b><u>10% of Contract Value</u></b>
8. Bid Inviting Authority	:	District Welfare Officer, Backward Classes Welfare, Cooch Behar Email: <a href="mailto:bcwcob@gmail.com">bcwcob@gmail.com</a>
9. Eligibility Criteria for "Pre Qualification"	:	<p><b>1.</b> The Agency should have successfully completed (100%) similar nature of work having single tender value of at least <b><u>50%</u></b> of the tendered value in a single contract i.e. <b><u>Rs.6,68,032.00 (Rupees six lakh sixty eight thousand thirty two) only</u></b> in the last Five Financial years from the date of NIT in any Government / Semi Government / Undertakings / Autonomous / Statutory Bodies / Local Bodies. Credentials / Completion Certificate / Payment Certificate of any Sub-Contract work shall not be accepted.</p> <p><i><u>N.B.:</u> Credential must be placed of similar nature of road work. Nature of work, Estimated amount, Date of Completion of project and detail communicational address of client must be indicated in the credential certificate.</i></p> <p><b>2. Statutory Documents:</b></p> <ol style="list-style-type: none"> <li>a. Work Completion Certificate as Credential</li> <li>b. Filled up Form-I</li> <li>c. Filled up Form-II</li> <li>d. Latest Income Tax return</li> <li>e. Latest VAT Return</li> <li>f. Latest VAT registration certificate.</li> <li>g. Professional Tax Return</li> <li>h. Pan Card (Xerox Copy)</li> </ol>
10. Earnest Money Deposit	:	<b><u>Rs.26,722.00 (Rupees twenty six thousand seven hundred twenty two) only.</u></b> EMD shall be collected as <b>soft copy</b> (scanned copies of the originals) for instruments (Banker's Cheque/Bank Draft) in favour of the District Welfare Officer, Backward Classes Welfare, Cooch Behar. Payable at Cooch Behar. The L1 bidder shall submit the hard copy of Cheque/bank draft

		<p>against EMD to the tender inviting authority along with his acceptance letter of the Letter of Intent (LOI).</p> <p><i>Failure to submit Cheque/Bank Draft with LOI acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including blacklisting of the bidder.</i></p> <p>The earnest money of unsuccessful Bidder shall be returned back not later than 30 days from the bid validity period without interest.</p>
11.	Bid document Requisition	: Bid Document is available in the official website of Cooch Behar District, <a href="http://www.coochbehar.nic.in">www.coochbehar.nic.in</a> / <a href="http://www.coochbehar.gov.in">www.coochbehar.gov.in</a> Bidders who have registered with <b>National Informatics Centre (NIC)</b> can participate in the tender. Interested bidders shall register with NIC in advance. Document requisition shall be done as per instruction given in ITB.
12.	Document download start date & time	: <b>16<sup>th</sup> July, 2016</b> from <b>10:00 am</b>
13.	Document download end date & time	: <b>29<sup>th</sup> July, 2016</b> up-to <b>02:30 pm</b>
14.	Bid submission start date	: <b>17<sup>th</sup> July, 2016</b> from <b>10:30 am</b> Through e-Portal. It may be reiterated that the bidders shall submit the technical and financial bid only through online by following online bid Submission procedure.
15.	Last date of Online submission of Technical Bid and Financial Bid duly digitally signed.	: <b>29<sup>th</sup> July, 2016</b> at <b>03:00 pm</b>
16.	Opening of technical bid	: <b>On 29<sup>th</sup> July, 2016</b> at <b>04:00 pm</b> at the Office of the District Welfare Officer, Backward Classes Welfare, Cooch Behar
17.	Technical Bid Evaluation	: The technical bid will be evaluated by the tender evaluation committee of the District Welfare Officer, Backward Classes Welfare, Cooch Behar. Bidders shall produce hard copies of the requisite documents during evaluation for the technical bid. Originals shall be shown for verification.
18.	Date and time of opening of Financial Bid submitted on line of only the technically qualified bidders	: <b>2<sup>nd</sup> August, 2016</b> at <b>12:00 noon</b> at the Office of the District Welfare Officer, Backward Classes Welfare, Cooch Behar.
19.	Financial Bid	: Rate shall be quoted in <b>percentage above/less/at par</b> against the tender value
20.	Validity of Bid	: 120 days
21.	E-Tender registration and bidding	: <p><b>ONLINE BIDS:</b></p> <p>The bidders interested to submit the bid Online shall get registered and get a digital signature as per the procedure described below:</p> <ul style="list-style-type: none"> <li>• Agencies/Bidders who are interested in participating District Magistrate's e-tenders are requested to contact the representatives of NIC for registration, computer setting and clarification on e-tendering.</li> <li>• Online Tenders can be submitted by logging in <a href="http://www.wbtenders.gov.in">www.wbtenders.gov.in</a> or through the official website of Cooch Behar i.e. <a href="http://www.coochbehar.nic.in">www.coochbehar.nic.in</a>.</li> </ul> <p><b>ONLINE BID SUBMISSION:</b></p> <p>The Bidders are required to submit the Technical and Financial Bid documents ONLINE i.e uploading of the documents complete in all respect by following the Online Bid submission procedure.</p>

22. Important Instructions :	<ul style="list-style-type: none"> <li>• Names of the technically qualified bidders as per the bid criteria after verification with original &amp; evaluation will be displayed in the e-portal, this office notice board and official website.</li> <li>• The financial bid documents of the technically qualified bidders will only be opened.</li> <li>• List of Financial comparison chart of bidders will be published on the next day after opening. District Welfare Officer reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason's whatsoever</li> <li>• All duties, taxes, royalties, cess, including 1% cess under W.B. Building and other Construction Workers (Regulation of Employments &amp; Condition of Service) Act, 1996, toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments &amp; Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.</li> <li>• To keep the <b>road</b> in good condition during the <b>next 01 (One) Year</b> after the completion of the construction work if any additional / excess work is required over the stipulated quantity in the schedule for routine maintenance work, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.</li> <li>• The intending bidders are requested to inspect the work site before quoting their rates.</li> </ul>
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**Sd/-**

**District Welfare Officer,  
Backward Classes Welfare  
Cooch Behar**

**Memo No.: 583/1(5)/BCW/CB**

**Dated: 14.07.2016**

Copy forwarded for information to:

1. The District Magistrate, Cooch Behar
2. The Additional District Magistrate, LR, Cooch Behar.
3. DIO, NIC, Cooch Behar with the request to arrange to upload the same in the official website of Cooch Behar District.
4. Head Clerk/SAE of the office of the undersigned, with the request to publish the tender notice on 1 Hindi, 1 Bengali & 1 English newspaper on the date as mentioned.
5. Reception / Notice Board.

**Sd/-**

**District Welfare Officer,  
Backward Classes Welfare  
Cooch Behar**