



**Office of the District Welfare Officer,
Backward Classes Welfare, Cooch Behar**

Email: bcwacob@gmail.com

Phone & Fax: 03582 - 22221

No.: 329/BCW/CB

Dated: 28.03.2018

NOTICE

Backward Classes Welfare Department, Cooch Behar under Government of West Bengal, invites applications in attached proforma from the retired Government Employees *i.e.* **Inspector/ Extension Officer/Head Clerk** maximum age 64 yrs. (as on 01.04.2018) for engagement on contractual basis as per the terms and conditions detailed below:

Designation	No. of Posts & Place of Engagement		Remuneration	Responsibilities
	Place of Engagement	No.		
ADDITIONAL INSPECTOR	Cooch Behar Municipality	01	@Rs.12,000/- per month (Consolidated)	Performing all kind of Departmental work <i>i.e.</i> issuance of Caste Certificate, implementation of different scholarships & stipends, Monitoring Hostels etc.
	Tufanganj Municipality	01		
	Mathabhanga Municipality	01		
	Haldibari Municipality	01		
	TOTAL NUMBER OF POSTS	04		

The applicants are requested to attach self-attested copy of different documents for verification of the following:

- 1) Age
- 2) Qualification
- 3) Experience
- 4) Photo Identification Document Issued by any Govt. Authority (e.g.- PAN Card, Electors Photo Identity Card etc.)
- 5) Date of Superannuation (e.g. - PPO)

Terms & Conditions:

- 6) Age should be less than 64 yrs. as on 01.04.2018.
- 7) Remuneration will be given @Rs.12,000/- per month (Consolidated).
- 8) The application is liable to be rejected if any of the compulsory enclosures are not attached or any column of the application left blank.
- 9) Interested eligible candidates will have to send their application in the prescribed format attached to this notice addressing to the undersigned by post or courier or may be dropped in the box lying at the office of the District Welfare Officer, Backward Classes Welfare, Ground floor of Kalyan Bhawan, Cooch Behar within 05.04.2018 up-to 5.30 p.m.
- 10) Application/advance application will not be accepted through e-mail or fax
- 11) Last date of application 05.04.2018 up-to 5.30 p.m. after which no application will be entertained.
- 12) Method of recruitment will be Personality Test, which will be intimated immediately after last date of application.
- 13) No TA / DA will be provided for appearing in the interview.
- 14) Recruitment is made purely on temporary basis.
- 15) The candidate may mention their 1st & 2nd choice of posting however, the decision of the Selection Committee will be treated as final for the selection of candidates and their place of posting.


 District Welfare Officer,
 Backward Classes Welfare, Cooch Behar

FORMAT OF APPLICATION

*(Space for self
attested
passport size
photograph)*

To
The District Welfare Officer,
Backward Classes Welfare, Cooch Behar.

Application for Contractual engagement for the post of Additional Inspector in B.C.W. Department, Cooch Behar

- 1. Name of the Candidate (in block letter) :
- 2. Father's name / Husband's name :
- 3. Date of Birth :
- 4. Age as on 01.04.2018 (DD/MM/YY) :
- 5. Sex :
- 6. Present postal address :
- 7. Permanent address :
- 8. Contact Nos.
 - (i) Mobile No.* :
 - (ii) Land Line No. :
 - (iii) E-mail :
- 9. Nationality :

10. Educational Qualification:

Sl. No.	Name of the Examination	Name of the Institute from which exam. Passed	Name of Board / Council / University	Year of passing	(%) of Marks obtained	Grade / Division

- 11. Other qualification, if any :
- 12. 1st & 2nd Choice of posting : i) ii)

12. Working Experience:

Sl. No.	Name of the office / organization with address	Post held	Period of work		Total Emoluments (Mentioning Pay, Grade Pay, DA, HRA, MA etc.) Last drawn
			From	To	

13. List of enclosures:

- (i)
- (ii)
- (iii)

DECLARATION

I do hereby declare that the statements furnished above are true to the best of my knowledge and belief and my candidature is liable to be rejected if any of the particulars above is found to be incorrect. I also declare that I shall obey the decision of the selection committee regarding the selection of the candidates and their place of posting.

Place :
Date :

.....
(Full signature of the applicant)