

**Govt of West Bengal**  
**Office of the Chief Medical Officer of Health**  
**Cooch Behar**  
**Tel: 228874 (03582) Fax: 228966**  
**E-mail: [cmoh.cbr@gmail.com](mailto:cmoh.cbr@gmail.com)**

Memo No: - 2545

Date: - 30/05/18

**TENDER NOTICE**

Sealed tenders are hereby invited from reputed printing firm/ press having valid trade license for printing items for Dist. H& F.W.Samiti, Cooch Behar. Intending bidders are requested to download the tender document from the website [www.coochbehar.gov.in](http://www.coochbehar.gov.in) on and from 31.05.2018 and indicate clearly the price, both in figures as well as in words, time of delivery and literature wherever applicable. Specific printing sample will be available in DPMU section of the office of the undersigned on working days during working hours up to 07/06/ 2018. All the bidders are requested to verify the sample before submitting the tender document. Sealed tender documents should reach the office of the undersigned within 07/06/ 2018 up to 5.30 p.m. except on holidays through registered/ ordinary post, courier service or hand delivery at the docket section. The same will be opened on 08.06.2018 at 4.00 PM in the chamber of the undersigned in presence of intending bidders or their authorised representatives. An amount of Rs. 4,000.00 (Four Thousand), is to be submitted as earnest money by way of Demand Draft in the name of Secretary, Dist. Health & Family Welfare Samiti, Cooch Behar. Register SSI are exempted from submission of EMD under Rule 47(A) 1 and 47(B) (7) of WBFR Vol-I of Finance Department.

Details are mentioned below:-

SI No	Name of the items	Specification	Quantity may be Print
1	Mobile Health Team Register for School	i) Register paper size: 17.5"X11.25", Paper quality: 80 GSM conquests (ISI marked) (ii) Register cover (Front & back) Hard board size-18"X11.75" Paper quality: 40 ounce hard board. (iii) Printing -Black & white both side. (iv) Binding: Section swing, half rexin with cloth & side cornet. (v) No of pages: 150 leafs with machine serial no (300 page). *Number of entry should be 20 per page [Number of row(20+1)]	1000 Register
2	Mobile Health Team Register for Aanganwadi Centre	i) Register paper size: 17.5"X11.25", Paper quality: 80 GSM conquests (ISI marked) (ii) Register cover (Front & back) Hard board size-18"X11.75" Paper quality: 40 ounce hard board. (iii) Printing -Black & white (both side). (iv) Binding: Section swing, half rexin with cloth & side cornet. (v) No of pages: 150 leafs with machine serial no (300 page). *Number of entry should be 20 per page [Number of row(20+1)]	1000 Register
3	Screening Tool cum Referral Card for 0-6 years RBKS	(i) Card Size: A4; 8.5"x11", Paper colour: Aqua blue, paper quality: 80 GSM, perforated at the left margin. (ii) Cover page (Front and Back): 8.5"X11" Paper quality : 100 GSM Cover paper. (iii) Front 4 pages Size: 8.5"X11", 100 GSM maflitho for guidelines (iv) Binding : Cheque binding (v) Printing -Both side single colour (vi) No of pages-50X2	500 Pad
4	Screening Tool cum Referral Card for 6-18 years RBKS	(i) Card Size: A4; 8.5"x11", Paper colour: Aqua blue, paper quality: 80 GSM, perforated at the left margin. (ii) Cover page (Front and Back): 8.5"X11" Paper quality : 100 GSM Cover paper. (iii) Front 2 pages Size: 8.5"X11", 100 GSM maflitho for guidelines (iv) Binding : Cheque binding (v) Printing -Both side single colour (vi) No of pages-50X2	500 Pad

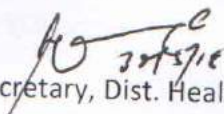
The printing quality and brightness need to be up to the satisfaction of the tender committee. Printing may require multicolour and incorporation of picture on durable base. Self

attested photocopy of valid trade license, current income tax return (2017-18), PAN Card, GSTIN Number must be submitted with the tender document. Use separate envelope for technical and financial bids which are to be submitted in a sealed single envelope superscribing "Tender for printing and supply of RKSK & RBSK Register and Pad for CMOH Office, Cooch Behar" .

Price quoted should be for units specified and delivery made at the office of the undersigned. All risks to goods till the point of delivery shall be on the supplier. The quoted price should be inclusive of all charges like freight, taxes etc. In absence of such charges it will be assumed that the rate is inclusive of all charges.

It is obligatory to the selected supplier to supply as per order. In case of delay, unless extension of delivery is granted, @2% will be recovered as liquidated damage and in case of non compliance of the order, the earnest money will be forfeited.

The undersigned also reserves the right to accept or reject the lowest rates quoted by the tenderers.

  
CMOH & Secretary, Dist. Health & Family Welfare Samiti  
Cooch Behar

Memo No: - 2545

Dated:- 30/05/18

Copy forwarded for information and wide publication at his office notice board please to:-

1. The Director of Health Services, West Bengal, Swasthya Bhawan, Kolkata-700091.
2. The Sabhadhipati, Zilla Parisad, Cooch Behar.
3. The District Magistrate & Ex-Officio, Executive Vice Chairman, D.H. & F.W. Samiti, Cooch Behar.
4. The District Information & Cultural Affairs Officer, Cooch Behar.
5. The Chairman, Cooch Behar Municipality.
6. The Post Master, Cooch Behar Head Post Office, Cooch Behar.
7. The Station Master, Cooch Behar Rly. Station, Cooch Behar.
8. The Dy. Chief Medical Officer of Health- II Cooch Behar.
9. The Dy. Chief Medical Officer of Health- III Cooch Behar.
10. The Dist. Leprosy Officer, Cooch Behar.
11. The Dist. Tuberculosis Officer, Cooch Behar.
12. The Superintendent, M.J.N. Hospital, Cooch Behar.
13. The Accounts Officer of this office.
14. The District Informatics Officer, N.I.C., D. M. Office, Cooch Behar with request to upload the notice in the website [www.coochbehargov.in](http://www.coochbehargov.in)
15. The Creative Ads with request to publish an advertisement in Uttarbanga daily on 31.05.2018.
16. The Officer NOTICE BOARD of this office.

  
CMOH & Secretary, Dist. Health & Family Welfare Samiti  
Cooch Behar

**TENDER DOCUMENT**

**TECHNICAL AND FINANCIAL BIDS ON ACCOUNT OF THE NIT NO:-..... DATED  
FOR PRINTING AND SUPPLY RSKS & RBSK REGISTER AND PAD FOR THE CMOH OFFICE,  
COOCH BEHAR**

Sl. No.	Description of Printing item	Quantity	Price in total (Price should be inclusive all charges)	Estimated time of delivery
1.	Mobile Health Team Register for School	1000 Register		
2.	Mobile Health Team Register for Aanganwadi Centre	1000 Register		
3.	Screening Tool cum Referral Card for 0-6 years RBKS	500 Pad		
4.	Screening Tool cum Referral Card for 6-18 years RBKS	500 Pad		

Date:

Signature of the bidder  
With seal