

# COOCH BEHAR ZILLA PARISHAD, COOCH BEHAR

কাচবিহার জেলা পরিষদ, কাচবিহার, পশ্চিমবঙ্গ

Kalikadas Road, P.O. & Dist. Cooch Behar, Pin-736101, West Bengal

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## 2<sup>nd</sup> Call

NIT No.: 100...

Date: 21/03/2017..

**Sealed Rate Quotation hereby invited for hiring of 1(One) no. Of vehicle in per day hiring basis** from bonafide vehicle owners/agencies not more than three years old for IAY Cell, Cooch Behar Zilla Parishad. The validity of contract for the vehicle is one year from the date of agreement. Last date & time of submission of sealed tender papers is on 29/03/2017 at 2 pm and will be opened at 3:30 pm on the same date at chamber of the Secretary, Cooch Behar Zilla Parishad. The authority reserves the right to accepts or reject any or all quotation without assigning reason.

### Terms & Conditions (Enclosure of the NIT)

1. The owner of Sumo(Diesel), Bolero(Diesel) preferred etc with BS-III or IV model ( Engine capacity more than 2000 C.C. with Air-Conditioned).
2. The bidder must have Pan Card, Trade License, Insurance for the vehicle being offered.
3. The vehicle quoted for must not be more than 3 years old. Supporting document has to be submitted during tender.
4. In case of breakdown of the vehicle, a replacement has to be provided by the agency.
5. The vehicle must be commercially registered. Commercial registration certificate is to be submitted along with the tender form.
6. All legal formalities for running of the vehicle i.e. renewal of registration, fitness, pollution, insurance and due taxes as per West Bengal MV Act, in due time without fail are to be carried out by the owner of the vehicle.
7. The driver must maintain a log book with him format of which will be provided by the Cooch Behar Zilla Parishad.
8. The driver must be authenticated license holder. In case of absence of driver due to any reason whatsoever, the owner has to provide alternative driver (with valid license) immediately as the programme schedule cannot be altered.
9. The vehicle must report for duty during office hour of PMAY-G Cell, Zilla Parishad.
10. The owner must have to submit the blue book, insurance, Tax clearance certificate of the vehicle with the bid.
11. Fuel consumption of vehicle 1 litre per 10 KM. run while vehicle. In case of mobil for the vehicle, 1 litre per 500 KM. run.
12. The contract should be signed between Secretary, Cooch Behar Zilla Parishad and Car Owner on a Non-judicial stamp paper worth Rs.10/- (Provided by Car Owner) initially for one year from the date of agreement. The contract may be extended for further periods, subject to mutual consent and satisfactory performance of the contractor.
13. The car owner should submit the monthly bill as per log book format within the first three working days of the next month.

14. Maintenance & repair (including spare parts) of the vehicle including remuneration of driver etc will be borne by owner of the vehicle/agency.
15. Counting of distance will be from the starting point of the user official and closing of the point where the user official/s completes his/her journey. Additional kilo meters may be claimed for Garage in-out purpose not exceeding 04(2 KM. for Up and 2 KM. for Dn) kilo meters per day.

“ Invitation of quotation for “ Vehicle hiring for IAY Cell, Cooch Behar Zilla Parishad.”

16. The quotation should be dropped in the Tender box kept at the Chamber of Secretary, Cooch Behar Zilla Parishad, Cooch Behar. Late/delayed offers shall not be opened. Authorized representatives of the quoting parties may remain present during the opening of Tender. Absence of any required document (photocopy) along with the quotation after opening of it will be rejected immediately.
17. In the event of the offer being found acceptable, the selected party/parties will be required to furnish the original copy of all necessary documents regarding vehicle/s along with proof of identity of the owner and PAN. Original documents shall be returned immediately after verification.
18. The minimum mileage and fuel consumption will be as per G.O. No.3564-WT/3M-81/98 dated 24.11.2008. No bid will be accepted in the bid exceed the ceiling rate as stipulated by the G.O. No.3564-WT/3M-81/98 dated 24.11.2008.



**Secretary  
Cooch Behar Zilla Parishad  
Cooch Behar**

**Memo No.: 803(12)/CZP/17**

**Date: 21/03/2017**

**Copy forwarded for information to:**

1. The Sabhadhipati, Cooch Behar Zilla Parishad
2. The District Magistrate, Cooch Behar & Executive Officer, Cooch Behar Zilla Parishad
3. The Addl. Executive Officer, Cooch Behar Zilla Parishad
4. The Financial Controller & Chief Accounts Officer, Cooch Behar Zilla Parishad
5. The Sub-Divisional Officer, \_\_\_\_\_, Sub-Division, Cooch Behar
6. The D.P.R,D.O, Cooch Behar
7. The D.I.O, NIC, Cooch behar with a request to upload the quotation in the district website
8. The R.T.O, Cooch Behar
9. The Office superintendent, Cooch Behar Zilla Parishad
10. The Head Assistant, Cooch Behar Zilla Parishad
11. Notice Board of Cooch Behar Zilla Parishad.
12. Office Copy



**Secretary  
Cooch Behar Zilla Parishad  
Cooch Behar**