

**Government of West Bengal  
Office of the Superintendent  
Dinhata Subsidiary Correctional Home**


Memo No.: 119/FB

Dated: 28/08/2018

**TENDER NOTICE**

**Sealed Tender are invited** by the undersigned **for supply of dietary and miscellaneous articles to Dinhata Subsidiary Correctional Home for the period from 01.10.2018 to 31.03.2019** as per schedule available in the office of the undersigned, terms and condition are as mentioned below:

1. The Tender should reach the undersigned on or before 12.00 pm of 14.09.2018 and the same will be opened on the same day at 12.30 pm.
2. The final acceptance of the tender is subject to the approval of the OSD & Ex-Officio Director General & Inspector General of Correctional Services, W.B.
3. No Tender will be accepted unless it is accompanied by a sum of Rs-10,000/- Rupees-Ten thousand only as Earnest Money in the form of T.R. Challan/ N.S.C/ K.V.P Notes to deposited duly endorsed in favour of the Superintendent, Dinhata Subsidiary Correctional Home. Bank Draft/D.C.R will not be accepted.
4. The Tender should be accompanied with valid Trade License, I.T, S.T, P.Tax or VAT Clearance certificate and GST NO., as the case may be. Experience Certificate relating to similar supply to any Government concern not less than 07 (seven) years should also be furnished along with tender.
5. Illegible writing or conditional rate will not be accepted. Rates quoted should be inclusive of all taxes if any.
6. Articles need to be supplied at the gate of Correctional Home at the cost of the suppliers and in his own bags. The bags will be returned after supply.
7. All articles should be fresh and good quality.
8. Samples of all non-perishable articles must invariably be submitted along with the tender in glass containers or transparent poly packs in sealed cover so then they can be seen from outside.
9. Supply orders are to be collected from the Correctional Home Office every day evening and supply is to be made at stipulated time fixed by the undersigned.
10. On receipt of final decision from the Director General & Inspector General Of Correctional Services, West Bengal the successful Tenderers will be required to sign regular contract deed and deposit security money to obtained supply orders, failing which Earnest Money deposited with the tender will be forfeited.
11. The undersigned does not bind himself to accept the lowest rated of any Tender, or to give any reason thereof. He also reserves the right of reducing by any amount or increasing up-to 25% of quantity tendered for in each case.
12. Schedule of articles will be supplied from this Office at any working days from 11.00 am to 12.00 noon. Any other information if required may obtain from the office of the undersigned on application.

  
Superintendent  
Dinhata Subsidiary Correctional Home  
Dinhata-750155