



Government of West Bengal  
**OFFICE OF THE DISTRICT MAGISTRATE, COOCH BEHAR**

জেলাশাসকের করণ, কোচবিহার, পশ্চিমবঙ্গ  
**(ESTABLISHMENT SECTION)**

Sagar Dighi Complex, P.O.: Cooch Behar, Dist.: Cooch Behar, Pin: 736101, West Bengal

**Memo No. : G/95/II-260**

**Dated : 10/01/2017**

**WALK-IN-INTERVIEW**

**Walk-in-interview** will be held in the office chamber of Addl. District Magistrate (General), D.M.'s Office, Cooch Behar on **02/02/2017 at 11:00 a.m. for selection to the post of 'Clerk'** and on **06/02/2017 at 11:00 a.m. for the post of 'DEO in Treasuries'**, both on contract basis under Cooch Behar Collectorate with fixed remuneration amounting to ₹.10,000/- (Rupees ten thousand) only per month for a period of 01(one) year as per following conditions.

**For 'Clerk' on Contract Basis**

- |   |
|---|
| a. Retired Govt. Employees with no adverse record in service carrier. |
| b. Aged below 65 years.   |

**For 'DEO in Treasuries' on Contract Basis**

- |   |
|---|
| a. Retired Govt. Employees with no adverse record in service carrier. |
| b. Aged below 65 years.   |
| c. Minimum 03(three) years working experience in treasuries.          |
| d. Working Knowledge of Computer                                      |

- \* Candidates must carry application in prescribed format, all original documents in support of the candidature as mentioned at a, b, c & d above along with a set of photocopy, 01(one) passport size colour photograph [duly pasted at the space provided in the application format] and **reach/report before 1 hour of the interview time.**
- \* No TA/DA is admissible for attending the interview.
- \* Application format is available in the website address: [www.coochbehar.gov.in](http://www.coochbehar.gov.in)

District Magistrate,  
Cooch Behar

## APPLICATION FORMAT

for the post of 'Clerk'  
on contract basis under Cooch Behar Collectorate

POST APPLIED FOR : **CLERK**

Affix Passport size  
recent colour  
Photograph and  
sign across

1	Name (in capital letters)	
2	Father's Name	
3	Communication address with contact No.	
4	Permanent address with PIN	
5	Date of Birth	
6	Age as on 01.01.2017	_____ Years _____ Months _____ Days
7	Working Experience	
8	Extent of Computer Knowledge, if any	
9	PPO No./Certificate from the last DDO (Copy to be submitted)	
10	Please give 3(three) options for place of posting (name of the Sub-division/ Block), if selected	i. ii. iii.

Date : \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate in full

## APPLICATION FORMAT

for the post of 'DEO in Treasuries'  
on contract basis under Cooch Behar Collectorate

POST APPLIED FOR : **DEO in Treasuries**

Affix Passport size  
recent colour  
Photograph and  
sign across

1	Name (in capital letters)	
2	Father's Name	
3	Communication address with contact No.	
4	Permanent address with PIN	
5	Date of Birth	
6	Age as on 01.01.2017	_____ Years _____ Months _____ Days
7	Working Experience in Treasuries (Proof to be submitted)	
8	Extent of Computer Knowledge	
9	PPO No./Certificate from the last DDO (Copy to be submitted)	
10	Please give 3(three) options for place of posting (name of the Sub-division/ Block), if selected	i. ii. iii.

Date : \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate in full