



URGENT

Government of West Bengal
OFFICE OF THE DISTRICT MAGISTRATE, COOCH BEHAR
জেলাশাসকের কার্যালয়, কোচবিহার, পশ্চিমবঙ্গ
Material Management Cell
Panchayat General Election-2018

Notice Inviting Tender

The District Magistrate, Coochbehar having its office at Sagar Dighi Complex, P.O.: Cooch Behar, Dist.: Cooch Behar, Pin: 736101, West Bengal invites Sealed Tender from the bonafide suppliers/ firms/ cooperative societies having requisite capacity to supply the below mentioned items at the three temporary settlement camps at Cooch Behar. The intending tenderer shall quote the rate (Item rate against each item) only in the space marked for quoting rate in the NIT.

Sl. NO.	Name of the articles	Specification	Quantity	Rate Quoted in Rs (per metre/ Pcs. Remarks
1.	Markin Cloths	a piece of 85 cm	4000 pcs.	
2.	Markin cloths	a piece of 1.15 cm	4000 pcs.	
3.	Fevi quick (Instant adhesive)	10 ml	2000 pcs.	

Eligibility Criteria:

- 1) Intending tenderers should produce credentials of supply of one 'similar nature of work' having minimum value of Rs. 2,00,000/- during three(3) financial years prior to the date of issue of the tender notice.

Earnest Money Deposit:

The tenderer have to deposit Rs. 6,000/- (Rupees six thousand)only as earnest money along with the tender paper in the form of DD in favour of the District Magistrate, Coochbehar. The EMD of unsuccessful bidder will be refunded within 30 days of the opening of the bid.

Time Schedule :

Last date and time of submission of bid	16.04.2018 at 12.00 noon
Date & Time of opening of bid	16.04.2018 at 4.30 pm
Place of submission of bid & opening of bid	Office of the District Magistrate, [Office chamber of CA to ADM(D)]

The Tenderer shall submit the following set of documents along with the Tender paper

- 1) Credential supporting documents-Work Completion Certificate/ Payment Certificate
- 2) IT
- 3) GST
- 4) Professional Tax
- 5) Trade Licenses
- 6) In case of Co-operative societies attested Registration Certificate.
- 7) PAN CARD



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The Tenderer should submit in two sealed covers- First cover consisting of all the supporting documents (Technical Bid should be superscripted in the sealed envelope) and the Second Sealed Cover consisting of the Item rate against each item quoted (Financial Bid should be superscripted in the sealed envelope). The Financial Bid will be opened only if the Technical Bid is accepted.

The Tender inviting authority reserves the right to annul/ cancel without giving any reason.



Officer-in-Charge
Forms & Stationary Cell, PGE-2018
Cooch Behar

Memo No. : 38(8)/MM Cell

Date: 13/04/2018

Copy forwarded for information & necessary action to:

- 1) The DL & LRO, Coochbehar
- 2) The AEO, ZP, Coochbehar
- 3) The PD, DRDC, Coochbehar
- 3-7) The SDO Coochbehar Sadar, Dinhata, Mekhliganj, Mathabhanga, Tufanganj
- 8) The DIO, NIC, Coochbehar with a request to display the notice in the website of the district.



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Cooch Behar