

No. DRDC/COB/2018/ 19

Date: 4/7/18

QUOTATION (2nd Call)

Sealed quotations are hereby invited from the intending and bonafide suppliers for printing works (copy enclosed) for the office of D.R.D Cell / DMMU, Cooch Behar for the financial year 2018-19.

The last date of receiving the quotation is before 03.00 p.m on 19.07.2018 and will be opened at 03.30 p.m on that day.

The undersigned does not bind himself to accept the lowest quotation or may reject any quotation without assigning any reason thereof.

Intending agencies should submit the IT/VAT Clearance, PAN, GST, P.Tax and credentials of having performed similar type of works and all rates will be including of all taxes.

TERMS & CONDITIONS

- (1) Once rate is accepted there is shall not be any change in the rate through the FY 2018-19.
- (2) Work should be executed within 7 (Seven) days of requisition
- (3) There shall be no compromise on the quality specified or approved
- (4) Printing works shall be executed only on submission to & concession of draft copy from this office of the undersigned
- (5) The undersigned reserves the right to return any item not found as per specifications
- (6) Rates should be including of all taxes.

SD/-
Additional District Mission Director, DMMU &
Project Director, D.R.D. Cell, Cooch Behar / P

No. DRDC/COB/2018/ 565/7) / 1-5)


Date: 4/7/18

Copy forwarded for information & request for wide publicity to:

- 1) The District Magistrate and District Mission Director, Cooch Behar.
- 2) The Additional Executive Officer, Cooch Behar Zilla Parishad
- 3) The Sub-Divisional Officer, Sadar, Cooch Behar
- 4) District Informatics Officer, Cooch Behar with a request to upload the notice at District Web Portal
- 5) The Chairman, Cooch Behar Municipality, Cooch Behar
- 6) Office Notice Board
- 7) Office copy.

Additional District Mission Director, DMMU &
Project Director, D.R.D. Cell, Cooch Behar / P

Sl. No.	Item	Rate
1	Advance Register 100 Pages	Per Book
2	Attendance Register 100 Pages	Per Register
3	Cash Book 100 Pages	Per Book
4	Cheque Register 100 Pages	Per Register
5	Credit Voucher 100 Pages	Per Book
6	Debit Voucher 100 Pages	Per Book
7	Envelop Print White/Brown 14'X12'	Per 100
8	Envelop Print White/Brown 5'X11'	Per 100
9	Envelop Print White/Brown 9'X5'	Per 100
10	Flex Normal	Per Sq. Ft.
11	Flex Star Brand	Per Sq. Ft.
12	Flex Pasting	Per Sq. Ft.
13	Ledger Book 100 Pages	Per Book
14	Note Sheet 100 Pages	Per Book
15	Order Book 100 Pages	Per Book
16	Pragati Fund Form 100 Pages	Per Sheet
17	Revolving Fund Form 100 Pages	Per Sheet
18	Stock Register 100 Pages	Per Book
19	Binding 100 Pages	Per Book


 Addl. District Mission Director, DMMU &
 Project Director, D.R.D Cell, Cooch Behar Z.P

