

Recruitment Notice

Advertisement NO.: SW/01/I-296 of 2018

Application are invited from the eligible candidates for engagement as

- A) **Officer in Charge** (2 nos.) for Children Home for Blind Boys and Sahid Bandana Smriti Balika Abas, Coochbehar on contractual basis.
- B) **Paramedical Staff (Nurse)** (2 nos.) for Children Home for Blind Boys and Sahid Bandana Smriti Balika Abas, Coochbehar on contractual basis.
- C) **Store Keeper Cum Accountant** (1nos) for Sahid Bandana Smriti Balika Abas, Coochbehar on contractual basis.
- D) **Accountant** (1nos) for District Child Protection Unit, Cooch Behar on contractual basis.

Last date of submission of application is 24.12.2018 at 5 p.m. For details visit www.coochbehar.gov.in or contact Social Welfare Section, Office of the District Magistrate, Cooch Behar.

Application must be sent to “dsw.cbr.recruit@gmail.com” along with all testimonials.
To download Admit Cards and other information regarding this recruitment please visit “Latest News” on www.coochbehar.gov.in in future.

Sd/-

**Additional District Magistrate (Dev)
Cooch Behar**

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, COOCH BEHAR
(SOCIAL WELFARE SECTION)

Memo No.: SW/1014/I-296

Dated: 10.12.2018

Copy forwarded for information and wide publicity to:

The District Information & Cultural Officer, Cooch Behar with a request to arrange to publish the above advertisement in widely circulated 01 (One) state news paper and 2 (two) nos. local news paper(Bengali) on 12.12.2018 and send the bill along with published copy of news papers to this office in due course.

maulana 10.12.18
District Social Welfare Officer
Cooch Behar

**JOB OPPORTUNITIES IN CHIRDREN HOME FOR BLIND BOYS , COCH BEHAR & SAHID BANDANA
SMRITI BALIKA ABASH, COOCH BEHAR AND DISTRICT CHILD PROTECTION UNIT**

[ADVERTISE MENT NO. SW/01/I-296 of 2018

Post & Vacancy details:-

Sl No	Name of the Post	Gender Category for the Post	Age (as on date of advertisement)	Educational Qualification	Other preferred qualification	Consolidated pay per month	No. of Vacancy	
							Children Home for Blind Boys	Sahid Bandana Smriti Balika Abash
1.	Officer-In-Charge	Female/ Male	27 to 42 years	LLB or Masters degree in Psychology/ Social Work/ Social Sciences. Compulsory 3 years experience in the field of Child Welfare	1. Diploma in Computer Operation 2. Qualification related to Management 3. Experience in Administrative/ Managerial Capacity for 3 years	25000/-	01	01
2.	Store Keeper cum Accountant	Female	21 to 40 years	Graduate in Commerce/ Accountancy (Hons.) will get weightage	Knowledge of Computer operation and 3 years experience in relevant field	14000/-	NIL	01
3.	Para Medical Staff (Nurse)	Female/ Male	21 to 40 years	H.S. Passed and Diploma in Nursing/ Pharmacy	At least 3 years experience in the relevant field	9000/-	01	01
4	Accountant	Female/ Male	18 yrs to 35 years	B.Com	Knowledge of Computer operation and at least 2 years in Accounting work and also knowledge of Tally package	14000/-	01 (One) at District Child Protection Unit	

NOTE:- 1. Only Female candidate are eligible to apply for the posts under Sahid Bandana Smriti Balika Abash, Cooch Behar.

2. Written examination for all the posts above will be held on same date and same session.

APPLICATION FORMAT

Application for the post of Officer In Charge /Para Medical Staff (Nurse) for Children Home for Blind Boys and Sahid Bandana Smriti Balika Abas, Cooch Behar./Store Keeper Cum Accountant for Sahid Bandana Smriti Balika Abas, Cooch Behar/ Accountant for District Child Protection Unit , Cooch Behar

Name of the Post applied for :.....

Name of the Institution:.....

(Children Home for the Blind Boys / Sahid Bandana Smriti Balika Abas/District Child Protection Unit)

**Paste Recent
Passport Size
Colour Photograph
and Sign Across**

1	Name (in capital letters)	
2	Father's Name/ Husband's Name	
3	Communication address with PIN & Contact No.	
4	Permanent address with PIN	
5	e-Mail ID	
6	Sex (Male/Female)	
7	Date of Birth	
8	Age as on 12.12.2018	_____ Years _____ Months _____ Days
9	Whether belongs to SC/ST/OBC	(Yes/No)
10	Educational Qualification	
11	Extent of Computer Knowledge	
12	Special Qualification (If any)	
13	Working Experience	

Declaration: I do hereby declare that the above statements are true and correct to the best of my knowledge and in the event of the information provided by me, being found false, my candidature is liable to be cancelled.

Date:

Place:

.....
Signature of the Candidate in full

NOTE : 1. Self attested copies of proof of Age, Educational Qualification, Caste Certificate, Computer Knowledge & Experience certificate should be enclosed.

2. Application must be sent through Email id given here: **dswocbr.recruit@gmail.com** upto 5 P.M on 24.12.2018