

HALDIBARI PANCHAYAT SAMITY

HALDIBARI, COOCH BEHAR

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NOTICE INVITING TENDER

NIT No. – 26/HDBPS/15-16

Dated:-06-01-2016

Sealed Tenders on percentage rate basis are hereby invited by the Undersigned from Bonafide, Resourceful, experienced and eligible Contractor/unemployed engineers Co-Operative societies/Firm/Labour Co-Operative societies for under mentioned works . The Tender documents and other relevant papers may be obtained by the Intending Tenderer during Office hours. They must abide by the following conditions.

SL NO	NAME OF THE WORK	TENDER AMNOUNT (IN Rs.)	FUND	COST OF TENDER DOCUMENT in Cash	COMPLETION PERIOD	Earnest Money	ELIGIBILITY	CATEGORY
1	Repair and Renovation of Relief Godown under Haldibari Block Development Premises under Haldibari Panchayat Samity.	₹ 2,41,793/-	13 th Finance	₹ 450.00	30 Days	@2.50% of Tender Amount	60 % credential of same & similar type of work or any kind of Civil work except Road work and Sanitation & Plumbing Work in a single work order within Three financial Years excluding current year from the date of issue of this NIT.	Open
2	Construction of Guard Wall and Fencing Work at BDO'S Quarter Premises under Haldibari Panchayat Samity.	₹ 1,40,272/-	3 rd SFC	₹ 300.00	30 Days	@2.50% of Tender Amount	60 % credential of same & similar type of work or any kind of Civil work except Road work and Sanitation & Plumbing Work in a single work order within Three financial Years excluding current year from the date of issue of this NIT.	Open

Details Programming For Purchase & Dropping of Tender documents:-

<i>Date & time for Purchase Of Tender Document in Block office Cash Section with application.</i>	From 11-01-2016 To 20-01--2016 (within office hours.)
<i>Date & time for Dropping of Tender in tender Box in the chamber of Block Development officer.</i>	From 11-01-2016 To 20-01--2016 (within office hours.)
<i>Date & time for Opening of Technical Bid in the chamber of Block Development officer.</i>	On 21-01-2016 (From 12 noon)
<i>Date & time for Opening of Tender (financial Bid) in the chamber of Executive Officer.</i>	On 22-01-2016 (From 12 noon)

Executive officer
Haldibari Panchayat Samity

IN CASE OF OPEN TENDER, TENDERERS MUST ATTEND TECHNICAL BID & FINANCIAL BID WITH ALL ORIGINAL SUPPORTING DOCUMENTS FOR COMPARE WITH THEIR SUBMITTED DOCUMENTS.

- ❖ The tender consisting of the following documents, should be signed in all pages & should be submitted in sealed cover, which are supplied by this end.

The sealed **Envelope 'A'** for TECHNICAL BID should contain:

- Photocopy of Deposit Challan Receipt for proof of purchase the tender Document from this office.
- Photocopies (Self attested) of PAN Card.
- Photocopies (Self attested) of valid VAT REGISTRATION CERTIFICATE.
- Photocopies (Self attested) of Up-to-date valid VAT RETURN.
- Photocopies (Self attested) of Professional Tax clearance certificate.
- Earnest Money @ 2.5 % of Tender Amount in form of DCR/Draft/Bankers Cheque from any Nationalized Bank in favour of Executive officer, Haldibari Panchayat Samity.
- Photocopies (Self attested) of Power of Attorney in case of Registered Firms/ Companies.
- Photocopies (Self attested) of Partnership Deed and other relevant papers in case of Registered Firms/ Companies.
- In the matter of credential 40% of job value a single Work Order (Self attested) along with Completion Certificate / Payment Certificate (Self attested) for such type of work in any Government Department during Three financial Years excluding current year from the date of issue of this NIT. Final Bill Amount after given Contractual Percentage taken into account is treated as credential Value.
- In case of Registered Co-operative should submit the Registration Certificate (Self attested), current Audit Report (Self attested) of their co-operative from competent authority and other relevant paper.

The sealed **Envelope 'B'** for FINANCIAL BID should contain:

1. Tender Document (Supplied from this end) including Printed Tender Form mentioning their quoted rate, and their necessary signature with the signature of witness, One copy of this detailed NIT, Photo copy of Price Schedule with necessary Signature as per terms and condition of the NIT.

The Sealed **Envelope 'C'** should contain:

Above said two sealed envelopes super scribed **Envelope 'A'** for TECHNICAL BID on one and **Envelope 'B'** For FINANCIAL BID on the other.

SEPARATE ENVELOPE 'C' FOR EACH INDIVIDUAL WORK ALONGWITH ALL RELEVANT DOCUMENT (ATTESTED PHOTOCOPIES) MUST BE SUBMITTED AT THE TIME OF SUBMISSION.

Envelope 'A', 'B' & 'C' will supplied by the office of the undersigned for each individual work with Tender Document.

The financial Bids shall be opened only for those Tenderers who will qualify after opening the Technical Bids.

TERMS & CONDITIONS

1. Intending Tenderer will have to submit application for individual work on self-letter head Pad for Purchase of Tender Document in the cash Section.
2. Tenderer can participate in Tender by his own name or by any partnership firm where he/she belongs. If it is found that one tenderer compete his/her own rate by any means, his/her tender has been rightly rejected from this Tender.
3. All the intending Tenderers are requested to visit the sites of works prior to the submission of tender at their own effort and interest.

4. In case of any day meant for this tender (only Bid opening) appears to be an unscheduled holiday, the next working day will be treated as scheduled/prescribed day for the same purpose.
5. A bid for which quoted percentage rate, is lower than 15% of the provided price schedule rate, the bid will be considered as unbalanced bid. Moreover no bid will be accepted for which quoted percentage rate is more than the provided price schedule rate. Additional Performance secure for unbalanced bid has to be deposited at the time of executing Agreement @ 2% of the Tendered Amount which will be repaid to the agency as per rules.
6. Any Bill (running account/final) payment of proposed executed work may be made to Agency as per availability of fund.
7. **The Earnest money @ 2.5% of total work value must be submitted in form of DCR/Draft from any Nationalizes Bank in favour of Executive officer, Haldibari during the dropping of tenders in the sealed envelope "A", otherwise application will be rejected.**
8. Amount equivalent to 7.50% of Progressive Bill will be deducted so as to make Security along with 2.50% of the Earnest Money equal to @ Rs. 10% of the tender amount and will be retained this Office for 9 (Nine) month in case of repairing works of building & Bridge, 12(Twelve) months for construction of New building & 18(Eighteen) months for construction & repairing of all Types of road works and for construction of bridge work from the date of Completion of work. During security period agency will bound to do all rectification works if arise, otherwise security money will be forfeited from this end without showing any cause and No Claim of S.D money will be entertained from this end.
9. The Rate should be quoted in percentage basis i, e **above/at per/ less** than the attached Price Schedule both in figure and word. The Rate quoted should be Inclusive of all Taxes, Carrying, Loading, Un-loading, Royalty, Stacking etc. and Carrying up to the Pin-Pointed site. No Overwriting and Highlighting and any kind of Manipulation will be entertained.
10. Tender must be sealed and Tenderer must fulfill the Norms & Conditions. The name of work and N.I.T. No. & Sl. No. with date must be super scribed on the body of the Tender cover along with name address clearly and should be reached to the office of the undersigned by Regd. Post/ Speed Post/by dropping only. The Sealed Tender must accompany with necessary Earnest Money for every works & Earnest Money of 1st successful Tenderer and 2nd successful Tenderer will be retained by the undersigned up to the period which the undersigned decide. The Tender form will be duly filled in and Signed by the Applicant. No transfer of earnest money will be entertained.
11. The undersigned also reserves the Right to confiscate Earnest Money & Security Money, if the Work is not completed within the Stipulated 'Completion Period' and also reserves the Right to CANCEL the Work Order forth right without giving any intimation.
12. The intending Tenderer must satisfied them about the site condition so that no extra conveniences will arise in future.
13. The Successful Contractor shall have to submit 3(Three) copies of application in the prescribed form for license (Form no-VI) duly filled and signed by the contractor .The license fee in terms of Rule-26(2) and the Security Deposit of labour in terms of Rule-24 of West Bengal Contract & Labour (Regulation & Abolition) Act 1972 should be separately deposited to the Local Treasury under the Head of Account 843 Civil Deposit under various central and State Acts deposit under the Contract Labour(Regulation and Abolition) Act,1970.
14. Transfer of Earnest Money earlier submitted against Work done previous, will not be allowed.
15. If the Tenderer withdraws his Tender before its acceptance or refusal without giving satisfactory explanation for such withdrawal, he may be disqualified for making any Tender to this Department for minimum period of One Year. Ambiguous and Conditional Tenders are not acceptable and will be out rightly REJECTED.
16. Successful Tenderer must Execute an Agreement on Non-Judicial Stamp Paper worth Rs. 100/- (one Hundred Only) only within 7 (seven) Days after getting the acceptance order and must maintain all the Terms & Conditions as laid down in the N.I.T. and in the Tender Form as well as satisfactorily. Cost of Stamp Paper will born by him.

17. No materials, Tools & Plans will be supplied by the undersigned.
18. During construction contractor must be done all lab tests and field test of construction materials, weighing the materials such as M.S Grill, trusses, and all reinforcement and structural steel materials, boulders and also stacking for taking measurement for all construction materials if required as per instruction of Sub-Assistant Engineer on your own arrangement and at your own cost. No extra Payment will be entertained from this end.
19. Site in charge has got every Right to check the Stock & Quality of every kind of Construction materials at Contractors Custody.
20. Necessary supply materials may be taken wholly at a time or partly as and when required by the undersigned at Work Site.
21. Subletting of Works is not permissible and in that case Earnest money as well as Security Money of the Contractor will be forfeited without assigning any reason thereof.
22. No Construction materials will be issued from Haldibari Panchayat Samity under any circumstances.
23. No Escalation and extra claim beyond the schedule rate will be entertained by the Haldibari Panchayat Samity under any circumstances.
24. Soon after completion of Work, all type of Garbage, Rubbish and unused Excavated Earth/ Sand have to clean around the side of the work-site.
25. At the time of submitting Application, the Contractor shall be producing VAT Registration.
26. The undersigned reserves the Right to REJECT any or all tender without assigning any reason what so ever.
27. If any repair and rectification is required for executed work within the Security period the undersigned reserves the Right to execute the said work by Tender Process after one time intimation and whole expenses will be deducted from Earnest & Security Deposit of original Agency. No further Claim will be entertained under any circumstances.

Executive officer
Haldibari Panchayat Samity

Memo No: - 04/1(17)

Dated: - 06-01-2016

Copy forwarded for information & necessary action and also requested to publicity through their respective Notice Board:

1. The District Magistrate, Cooch Behar.
2. The Sub-Divisional Officer, Mekhliganj.
3. The Sabhapati, Haldibari Panchayat Samity .
4. The Sahakari Sabhapati, Haldibari Panchayat Samity .
5. The Assistant Labour Commissioner, Cooch Behar.
6. The Karmadhakshya, Purto-Katjya-o-paribahan Sthayee Samity.
7. Sri Sujit Kumar Sen, Sub Assistant Engineer (RWP)
8. Sri Kaushik Pramanik, Sub Assistant Engineer (BP)...requested to include this NIT in NIT Register.... And do needful for technical Bid and Financial Bid.
9. Sri Sandip Kumar Sanyal, SAE(WRDD)
10. Sri Anup Kundu, SAE(RWS)
11. Sri Trilochan barman, Dy.secretary, Haldibari Panchayat Samity
12. Sri Tapan Das, DEO, Haldibari P.S with request to make an arrangement for web publicity in West Bengal Govt. official web site and District website and also keep record for official purpose.
13. The Accountant cum Head Clerk, Haldibari Development Block.
14. The TCBP, Haldibari Dev. Block with request to. collect Submitted Tender Document from the tender box and assist for preparation a separate scrutiny sheet at the time of Scrutiny for Technical Bid As per Govt. Norms for each individual work of this NIT in presence of undersigned, and also prepare Comparative Statement with Head Clerk for each individual work at the time of financial bid opening and prepare scheme register and maintain the file.
15. The Cashier cum Store Keeper, Haldibari P.S with requested to receive cost of tender document, and issued relevant receipt copy and relevant Tender Document to tenderer against their application and prepare separate issue register and submit to the undersigned on last date of purchase which mentioned above.
16. The Office Notice Board, Haldibari Panchayat Samity.
17. Website **www. Coochbehar.nic.in**

Executive officer
Haldibari Panchayat Samity