

Office of the Sub-Divisional Officer Mekliganj, Cooch Behar

NOTICE INVITING PRE-QUALIFICATION-CUM-TENDER (TWO COVER SYSTEM)

[(E-Procurement) (Two Cover System)]

NIT No. 01/E-tender/2016-17

Memo No. 817

Dated: 28/02/2017

For and on behalf of the Sub Divisional Officer, Mekhliganj, Cooch Behar invites sealed tender in percentage of rates for each of the following works by Two Cover System (e-procurement) from resourceful & bonafide contractors as mentioned in ANNEXURE-I TO NIT NO. 01/E-tender/2016-17. The pre-qualification documents are to be uploaded in two separates folders. One of the folders shall contain Technical documents along with scanned copy of Challan for cost of bid documents & copy of Challan for earnest money. Financial Bids are to be uploaded in another folder:

ANNEXURE-I TO NIT NO. 01/E-tender/2016-17

Sl. No.	Name of the work	Source of fund	Amount put to Tender (Rs.)	Earnest Money (in Rs.)@ 2% of amount put to Tender at Online mode at ICICI Bank	Cost of Tender documents	Time for completion of the work	Credential required
1	Construction of Ladies and Gents Toilet near Mekliganj Bar Library, Mekliganj Court	BEUP	Rs.5,32,232.69	Rs.10,645.00	Free	90 days	40% of same type of single work during last 3 years.

- All the important date, time & venue are being stated in **ANNEXURE-II TO NIT NO. 01/E-tender/2016-17** of Sub Divisional Officer, Mekhliganj, Cooch Behar.
- Intending bidders may download Tender documents from website portal of Govt. of West Bengal as: www.wbtender.gov.in or <https://etender.wb.nic.in>. The pre-qualification bid documents duly filled in all respect may be submitted online within the scheduled date & time as per ANNEXURE-II attached with this NIT (as per the Server clock).
- Sub Divisional Officer, Mekhliganj, Cooch Behar does not take any responsibility for the delay caused due to non -availability of Internet connection, Internet traffic jam etc. for the online bids.
- The earnest money mentioned in **ANNEXURE-I TO NIT NO. 01/E-Tender/2016-17** must be deposited by all the tenderers in form of Online Payment to ICICI Bank in favour of Sub Divisional Officer, Mekhliganj, Cooch Behar.

- Name of Technically qualified bidders will be displayed in the portal and this office notice board subject to completion of verification and technical evaluation.
- The Financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders for scrutiny and the bid documents of non -qualified will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, intimation will be given online. No individual intimation will be given.
- The tender inviting authority reserves the right to reject or cancel any or all pre -qualification documents and financial bid document without assigning any reason what so over.
- 1% cess under W.B building and other construction works (Regulation of Employment & Conditions of Service) welfare cess Act. 1996 will be deducted from the running and final bills.
- The security deposit shall be refunded to the contractor on expiry of 1 (one) year after the issuance of certificate of completion of the work.
- Time allowed for completion of work is as mentioned in **ANNEXURE-I TO NIT NO. 01/E-Tender/2016-17** from the date of issue of the work order.
- The intending bidders must inspect the alignment of the proposed road and other site condition before quoting their rates.
- All the related documents are to be produced **IN ORIGINAL** to this office as and when asked for.
- Intending tenderers are requested to download the Tender Document from the websites www.wbprd.nic.in or www.wbtender.gov.in or <https://etender.wb.nic.in/> within the stipulated time.
- Any concealment of fact will be seriously viewed and all tender papers submitted by the agency will be treated as informal and his/her earnest money will be forfeited.

Documents to be enclosed along with the Tender:

1. PAN Card.
2. Professional Tax clearance certificates of current assessment year.
3. Income Tax Clearance certificate of current assessment year.
4. VAT registration certificate & upto date returns.
5. Credential certificate, Payment certificate of the work which the tenderer intend to furnish as support of proof of experience.
6. Work order of the works against which the payment certificate is being submitted.
7. All the relevant documents in support of proof of having construction machineries, tools & plants, laboratory equipments etc. in possession of the tenderer as per requirement.
8. Details of technical personnel under the incumbency of the Tender as per requirement.
9. Declaration, stating the fact of having well -established laboratory at site as per requirement.
10. In case of partnership firm/Registered Company, the intending tenderer are requested to submit the copy of DEED of partnership/relevant document in support of proof of so.
11. The intending tenderer in the same name and style should have achieved annual turnover of the year for 100% of proposed contract.

Opening of Tender:

I) All important date, time & Venue in connection with this Tender are being stated in ANNEXURE-II TO NIT NO. 01/E-Tender/2016-17 of Sub Divisional Officer, Mekhliganj, Cooch Behar.

II) All participating Tenderers are requested to remain present at the time of opening of Technical Bid. No objections in this regard will be entertained raised by any participant who will not be present during opening of tenders.

Terms & Conditions:

a. All the intending Tenderers are requested to visit the sites of works prior to the submission of tender at their own effort and interest.

b. This Notice Inviting Tender will be treated as part of the Tender Document.

c. In case of any day meant for this tender (only Bid Opening) appears to be an unscheduled holiday, the next working day will be treated as scheduled / prescribed day for the same purpose.

d. No materials, tools & plants etc. will be issued by this office.

e. Bid Validity 90 days.

f. No preconditioned tender will be accepted.

g. All the rates of works are inclusive of all taxes, cess, levy, royalties' transportation, loading - unloading, stacking etc. including all other incidental charges therein.

h. The successful Tenderer, herein after called the Contractor, will have to execute an agreement on a Non-Judicial Stamp as per rules and will purchase two additional copies of Tender Document as per rules from this office, duly signed and submit to this office which will be treated as part of the Agreement.

i. Both, the contractor and the employer have agreed that it is not feasible to precisely estimate the amount of losses due to delay in completion of works and the losses to the public and the economy, therefore, both the parties have agreed that the Contractor shall pay liquidated damage to the employer and not by way of penalty, at the rate per week or part thereof stated in the contract Data for the period that the Completion date is later than the intended Completion date. Liquidated damages at the same rates shall be withheld if the Contractor fails to achieve the milestones prescribed in the Contract Data. However, in case the Contractor achieves the next milestone the amount of the liquidated damages already withheld shall be restored to the Contractor by adjustment in the next payment certificate. The employer and the contractor have agreed that is a reasonable agreed amount of liquidated damages and the total amount of liquidated damages shall not exceed 10% of the contract price. The employer may deduct liquidated damages from payments due to the contractors. Payment liquidated damages have been paid, the Engineer shall correct any over payment of liquidated damages by the Contractor by adjusting the next payment certificate.

j. The Contractors are required to set well equipped laboratory for exercising effective quality control, periodical tests on material and works shall have to be conducted relevant codes. Suitable Laboratory Assistants are to be posted in the Laboratories for the same. The results quality tests and observations

should be required for getting any payments. No claims regarding payment will not be entertained without quality control test including certificate of Engineers as and when applicable.

k. Necessary deduction towards VAT, Income Tax Welfare Cess etc. will be made as per Govt. norms and security deposit @ 8% of the value of work will be deducted from each progressive Bill. The earnest money will form part of the Security Deposit.

l. Each Bonafide outsider tenderer irrespective of the fact whether he/she is Degree or diploma holder must have in his/her employment at least one Degree holder & one Diploma holder in Civil engineering and to be posted at site, and the document in this effect to be submitted along with the tender, unless he dedicates himself at work site and an affidavit must be furnished in this respect as and when applicable.

m. The successful contractor shall have to submit 3 (three) copies of application in the prescribed form for license (Form No. VI) duly filled and signed by the contractor along with the tender. The license fee in terms of Rule -26(2) and the Security Deposit of Labour in terms of Rule -24 of West Bengal Contract & Labour (Regulation & Abolition) Act 1972 should be separately deposited to the Local Treasury under the Head of Account 843 Civil Deposit-Deposit under various central and State Acts deposit under the contract Labour (Regulation and Abolition) Act,1970.

n. Any bill (running account/ final) payment of proposed executed work may be made to Agency as per availability of fund.

o. The registered cooperative should submit the registration certificate, current renewal certificate of their cooperative from competent authority with Technical bid.

p. Escalation claimed by the Agency will not be entertained by Authority.

q. The authority reserves the right to accept or reject any or any time in the BOQ (Bill of Quantity) Quantity or Rate, the Tender inviting authority reserves the rights to correct the same as per approved original estimate.

N.B. : This Notice will be seen on Website: www.wbtender.nic.in or www.wbprd.gov.in or <https://etender.wb.nic.in>.

Sd/-
Sub- Divisional Officer
Mekhliganj, Cooch Behar

ANNEXURE-II TO NIT NO. 01/E-TENDER/2016-17

LIST OF IMPORTANT DATE, TIME & VENUE OF BIDS

1	Name of Work	As mentioned in Annexure –I to NIT No.01/E-Tender/2016-17 dt.28/02/17
2	Date of Publication of Tender	Date:28 Month:02 Year:2017 Time 5.00 P.M
3	Period and time for download of bidding Documents	From:- Date:01 Month:03 Year:2017 Time 10:00 Hours. To:- Date:17 Month:03 Year:2017 Time 18:00 Hours
4	Date & time of Submission of Bids	From:- Date:01 Month:03 Year:2017 Time 10:00 Hours. To:- Date:17 Month:03 Year:2017 Time 18:00 Hours.
5	Date & time of Opening	As follows
	a) Technical Bids	Date:20 Month:03 Year:2017 Time 11:00 Hours
	b) Date & Time of Opening Financial Bids	Prior to Evaluation of Technical Bids
6	Place of opening of Bids	Sub- Divisional Office, Mekliganj, Cooch Behar
7	Bid Validity	90 Days
8	Officer inviting Bids	Sub- Divisional Officer, Mekliganj, Cooch Behar ,West Bengal.

Memo No. 817 (8)

Date: 28/02/17

Copy forwarded for information and necessary action to :

1. The District Magistrate, Cooch Behar.
2. The Chairman, Mekliganj/ Haldibari Municipality.
3. The Post Master, Mekliganj Post Office.
4. The Block Development Officer, Mekliganj/ Haldibari.
5. The SDI & CO, Mekliganj.
6. The DIO,NIC, Cooch Behar.
- 7.The Astd. Engineer, MGNREGA, Mekliganj.
8. Office Copy.

Sd/-
Sub- Divisional Officer
Mekhliganj