



Government of West Bengal

Office of the Superintendent, Mekhliganj Subsidiary Correctional Home

Dist:- Coochbehar, Phone-03584-255-318, 9073945556, e-mail:- supdt.mklsch@gmail.com

NOTICE INVITING QUOTATION No:- 04/2018-19

Sealed Rate Quotations are invited from any Indian bonafied and experienced Person/Contractor(s)/ agencies/Drivers, having experience of executing similar types of work for any Government Organization for at least 01(one) complete year for driving of “**Official Car i.e. Ambulance of Mekhliganj Sub Correctional Home**” for the period from the date of issuance of acceptance letter to 30th June 2019.

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|--|---------------------------|
| • Start Date of Submission of Quotation | :- 29.06.2018 |
| • End Date & Time of Submission of Quotation | :- 09.07.2018 at 12.00 PM |
| • Date & Time of Opening | :- 09.07.2018 at 12.30 PM |

TERMS & CONDITIONS

1. Rate should be submitted per month, only for driving the Car/Ambulance and the rate should be quoted in figures as well as in words.
2. Intended persons/ Drivers have to submit copy of valid Driving Licence along with their rates. Issuing date of the Licence should be at least 05 years old i.e. the Licence has to be issued at least 05(five) years ago.
3. Working time will be 24 hours a day or as and when required. No leave or off day would be permitted.
4. Intended persons/ Drivers have to be a resident of area within 02 km of the Correctional Home.
5. Incomplete quotation or preconditioned quotation will be rejected summarily.
6. The final acceptance of the quotation is subject to the approval of the OSD & E.O. Director General & Inspector General of Correctional Services of West Bengal.
7. The undersigned reserve the right to accept or reject any or all quotation without assigning any reasons thereof.
8. For any other information, intending quotationers may visit “Coochbehar.gov.in” or may contact the office of the Mekhliganj Sub Correctional Home on any working day.

Sd/-
Superintendent
Mekhliganj Sub Correctional Home

Memo No.: 332/10/F.B.

Dated: 28/06/2018

Copy forwarded for kind information and taking necessary action, to :-

1. The OSD & Ex-Officio Director General of Correctional Services & Inspector General of Correctional Services, West Bengal, Jessop Building, 1st Floor, 63, Netaji Subash Road, Kolkata-700001.
2. The Additional Inspector General (North) of Correctional Services, West Bengal, Kachari More, Siliguri, District:- Darjeeling.
3. The District Magistrate, Cooch Behar, District:- Cooch Behar.
4. The Sub Divisional Officer, Mekhliganj, District:- Cooch Behar.
5. The Chairperson, Mekhliganj Municipality, Mekhliganj, District:- Cooch Behar.
6. The Block Development Officer, Mekhliganj Block, Mekhliganj, Cooch Behar.
7. The Superintendent, Mekhliganj Sub Divisional Hospital, District:- Cooch Behar.
8. The Post Master, Mekhliganj Main Post Office, P.O:- Mekhliganj, District:- Cooch Behar.
9. The D.I.O, N.I.C., Cooch Behar, He is requested to publish the Tender Notice in the District Website.
10. Notice Board, Mekhliganj Sub Correctional Home, Mekhliganj, District:- Cooch Behar.

Chet/18
Superintendent
Mekhliganj Sub Correctional Home
28/06/2018