



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE EXECUTIVE OFFICER  
MATHABHANGA – I PANCHAYAT SAMITY  
SHIKARPUR :: MATHABHANGA

NOTICE INVITING PRE-QUALIFICATION- CUM-TENDER (TWO COVER SYSTEM)  
[[E-Procurement]](Two Cover System)]

Memo No 92(13) MTB-I PS./2018-19 NIT No. 03/MTB-I PS/2018-19 Dated : 20/02/2019

Sealed tender is hereby invited in percentage of rates for each of the following works by Two Cover System (e-procurement) from resourceful & bonafide contractors as mentioned in **ANNEXURE-I TO NIT NO. 03/MTB-I PS/2018-19 Dated : 20/02/2019**

The pre-qualification documents are to be uploaded in two separates folders. One of the folders shall contain Technical documents. Financial

Bids are to be uploaded in another folder.

**ANNEXURE-I OF NIT NO 03/MTB-I PS/2018-19 Dated: 20/02/2019**

Sl.No.	Name of the work	Source of fund	Amount put to Tender (Rs.)	Earnest Money (in Rs.) @ 2% of amount put to Tender	Tender Processing Fee( @ 0.1 % Of amount put to tender)	Time for completion of the work	Credential required
1	Constructin of Concrete Road at Hazrahat Bazar under Hazrahat II G.P. Mathabhanga-I Block..	3 <sup>rd</sup> SFC	Rs.585111.00	Rs.11,702.00	Rs.585.00	60 days	Intending bidders to produce credentials of similar nature of completed work of the minimum value of 40 % of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice OR Intending bidders should produced credentials of 2(two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice

- ❖ All the important date, time & venue are being stated in ANNEXURE-II TO NIT NO 03/MTB-I PS/2018-19 Dated : 20/02/2019 of Mathabhanga-I Panchayat Samity.
- ❖ Intending bidders may download tender documents from website portal of Govt. Of West Bengal as [www.wbprtd.gov.in](http://www.wbprtd.gov.in) or <https://etender.wb.nic.in>. The pre-qualification bid documents duly filled in all respect may be submitted online within the scheduled date & time as per ANNEXURE-II attached with this NIT (as per the Server clock).
- ❖ Mathabhanga-I Panchayat Samity does not take any responsibility for the delay caused due to non-availability of Internet connection Internet traffic jam etc for the online bids.
- ❖ The earnest money and tender processing fee mentioned in ANNEXURE-I TO NIT NO 03/MTB-I PS/2018-19 Dated: 20/02/2019 must be deposited by all the bidders as per requirement of Tender Portal. The serial number of the work along with the nit no. and name of bidder should be mentioned clearly on the deposit challan.Payment made otherwise will be rejected.

- Name of Technically qualified bidders will be displayed in the portal and this office notice board subject to completion of verification and technical evaluation.
- The Financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders for scrutiny and the bid documents of non-qualified will remain unopened. No separate intimation will be given for this. In case of change of date intimation will be given online. No individual intimation will be given.
  - ❖ The tender inviting authority reserves the right to reject or cancel any or all pre-qualification documents and financial bid document without assigning any reason what so over.
  - ❖ 1% cess under W.B. building and other construction works (Regulation of Employment & Conditions of Service) welfare cess Act. 1996 will be deducted from the running and final bills.
  - ❖ The **Security Deposit money of successful bidders will be released after 1 (one) year** of completion of work after getting certificate from concern Engineer in charge
  - ❖ Time allowed for completion of work is as mentioned in ANNEXURE-I TO 03/MTB-I PS/2018-19 Dated: 20/02/2019 from the date of issue of the work order.
  - ❖ All the related documents are to be produced **IN ORIGINAL** to this office as and when asked for.
  - ❖ Intending bidders are requested to download the Tender Document from the websites [www.wbprd.nic.in](http://www.wbprd.nic.in) or [www.wbprd.gov.in](http://www.wbprd.gov.in) or <https://etender.wb.nic.in/> within the stipulated time.
  - ❖ Any concealment of fact will be seriously viewed and all tender papers submitted by the agency will be treated as informal and his/her earnest money will be forfeited.
  - ❖ Additional performance security as per Govt. rule will be applicable.
  - ❖ Amount in work order may vary from amount put to tender as per availability of fund.
  - ❖ All the related documents are to be produced **IN ORIGINAL** to this office on **01/03/2019 within 12.00am to 1.00pm**

#### Documents to be enclosed along with the Tender :

1. PAN Card.
2. Professional tax clearance certificate with up-to-date challan.
3. Trade license
4. G.S.T Registration certificate along with up-to-date return.
5. Income Tax Clearance certificate & up to date returns
6. Credential certificate & Payment certificate of the work which the bidder intends to furnish as support of proof of experience.
7. Work order of the work against which the bidder intends to furnish as proof of experience.
8. Partnership deed with individual will not be allowed.
9. In case of running work the work should be completed to the extent of 80% or more and value of which is not less than the desired value.
10. The bidders are requested to upload only the original documents otherwise his/her bid will not be accepted.
11. Balance sheet should be produced of last 3 financial years authenticated by competent authority.
12. **Machineries and Technical person as required by tender portal.**

#### Opening of Tender:

- I) All important date, time & Venue in connection with this Tender are being stated in ANNEXURE-II TO NIT NO 03/MTB-I PS/2018-19 Dated: 20/02/2019 of Mathabhanga-I Panchayat Samity.
- II) All participating bidders are requested to remain present at the time of opening of Technical Bid.
- III) **No objections in this regard will be entertained raised by any participant will not be present during opening of tender.**

**Terms & Conditions :**

- a. All the intending bidders are requested to visit the sites of works prior to the submission of tender at their own effort and interest.
  - b. This Notice Inviting Tender will be treated as part of the Tender Document.
  - c. The authority has the right to decide whether the bid is unbalanced or not depending upon the percentage of deviation from the BOQ. Moreover no bid will be accepted for which quoted percentage rate is more than the provided BOQ. Additional performance security for unbalanced bid has to be deposited as per law.
  - d. In case of any day meant for this tender (only Bid Opening) appears to be unscheduled holiday the next working day will be treated as scheduled/prescribed day for the same purpose.
  - e. No materials tools & plants etc will be issued by Mathabhanga-I Panchayat Samity.
  - f. **Bid Validity 90 days.**
  - g. All the rates of works are inclusive of all taxes cess levy royalties transportation loading-unloading stacking etc. including all other incidental charges therein.
  - h. The successful bidder will have to execute an agreement on a Non-Judicial Stamp as per rules and will purchase two additional copies of Tender Document as per rules from this office, duly signed and submit to this office which will be treated as part of the Agreement.
  - i. Necessary deduction towards Tax will be made as per Govt. Norms.
  - j. Any bill (running account/final) payment of proposed /executed work may be made to Agency as per availability of fund.
  - k. The registered cooperative should submit the registration certificate, current renewal certificate of their cooperative from competent authority with Technical bid.
  - l. Escalation claimed by the Agency will not be entertained by Authority.
  - m. Claims regarding payment will not be entertained without certificate issued by EIC as and where applicable.
  - n. The authority reserves the right to accept or reject any or any time in the BOQ (Bill of Quantity) quantity or Rate, the Tender inviting authority reserves the rights to correct the same as per approved original estimate.
  - o. Security deposit @ 10% of the value of work will be deducted from each progressive bill. The earnest money will form part of the Security deposit. The security deposit of the contractor shall not be refunded before the expiry of security period and after the issuance of the certificate from the authority.
- N.B :- This Notice will be seen on Website : [www.wbprd.nic.in](http://www.wbprd.nic.in) or [www.wbprd.gov.in](http://www.wbprd.gov.in) or <https://etender.wb.nic.in>.**

  
Executive Officer,  
Mathabhanga-I Panchayat Samity

**ANNEXURE-II TO NIT NO-03/MTB-I PS./2018-19**

**LIST OF IMPORTANT DATE, TIME & VENUE OF BIDS**

1	Name of the work :	As mentioned in ANNEXURE-I TO NIT NO 03/MTB-I PS./2018-19
2	Date of Publication of Tender :	Date : 20 <sup>th</sup> February 2019 Time : 17.00 hours
3	Period and time for download of bidding Documents :	From :20/02/2019 Time : 17.00 hours To : Date : 26/02/2019 Time : 17.00 hours
4	Date & time of Submission of Bids :	From :20/02/2019 Time : 17.00 hours To : Date : 26/02/2019 Time : 17.00 hours
5	Date & time of Opening :	As follows
	a) Technical Bids :	Date : 01/03/2019 Time : 11.00 hours
	b) Date of Publication of Technically Qualified Bidders :	Date : 01/03/2019 Time : 15.00 hours
	c) Date & time of Opening Financial Bids :	Date : 04/03/2019 : Time : 11.00 hours
	Tender Processing Fee to be deposited to	A/C no-4000811030027749, IFSC Code- CBIN0R40012. Submitted with challan.
6	Place of opening of Bids :	Mathabhanga-I Panchayat Samity office
7	Bid Validity :	90 days
8	Officer inviting Bids :	<b>OFFICE OF THE EXECUTIVE OFFICER, MATHABHANGA-I PANCHYAT SAMITY , P.O. SHIKARPUR, DIST- COOCH BEHAR</b>

  
Executive Officer,  
Mathabhanga-I Panchayat Samity

Memo No. 92(13) MTB-I PS./2018-19

Dated : 20-02-2019

Copy of Detailed Tender Notice forwarded for favor of information with request to kindly display in his Notice Board for giving wide publicity to the :-

1. The District Magistrate, Cooch Behar.
2. The Additional Executive Officer, Cooch Behar Zilla Parishad.
3. The Sub-Divisional Officer, Mathabhanga
4. The Sabhapati, Mathabhanga-I Panchayet Samity
5. The Sahakari Sabhapati, Mathabhanga-I Panchayet Samity
6. The Jt. Bdo, Mathabhanga-I Panchayet Samity
7. All SAE's of Mathabhanga-I Panchayet Samity
8. The Karmadhakshya, Purto-Karjyo-O-Paribahan Sthayee Samity.
9. The Leader of Opposition, Mathabhanga-I Panchayet Samity
10. The District Informatics Officer, Cooch behar with request to make an arrangement for web publicity and also keep record for official purpose.
11. The Block Informatics Officer, Mathabhanga-I P.S with request to make an arrangement for web publicity and also keep record for official purpose.
12. The Head Clerk, Mathabhanga-I Panchayet Samity
13. The Office Notice Board, Mathabhanga-I Panchayet Samity
14. All members of tender committee with request to present during the scrutiny of technical bid on 01-03-2019 at 11.00 am.

  
20.02.19

  
Executive Officer,  
Mathabhanga-I Panchayat Samity