

**OFFICE OF THE EXECUTIVE OFFICER  
MATHABHANGA-I PANCHAYAT SAMITY  
SHIKARPUR, COOCH BEHAR.**

**NOTICE INVITING TENDER**

NIT No – 01 / MTB-I Block / 2018-19

Dated: 15/02/2019

Sealed Tenders are hereby invited from the bonafied Enlisted Contractors for the following works. The Tender documents and other relevant papers may be obtained by the intending Bidder during office hours.

Package No.	Name of the Work.	Estimate Amount.	Tender Amount.	Fund	Earnest Money	Cost of Tender	Time Allowe	Eligibility.
01	Construction of Exterior painting of edpo office, bank of mathabhanga-I panchayat samity.	Rs.1,58,880.00	Rs.1,54,775.00	3RD SFC	Rs.3,096.00	Rs.250.00	30days	40% Credential along with work order of Building work of last 5 years
02	Construction of painting of office building of Mathabhanga-I panchayat Samity.	Rs.3,49,907.00	Rs.3,40,867.00	3RD SFC	Rs.6,817.00	Rs.450.00	30days	40% Credential along with work order of Building work of last 5 years
03	Construction of Boundary wall at BDO office under Mathabhanga-I dev.block	Rs.3,38,920.00	Rs.3,29,049.00	3RD SFC	Rs.6,581.00	Rs.450.00	30days	40% Credential along with work order of Building work of last 5 years
04	Construction of Boundary wall at back side of BDO office under Mathabhanga-I dev.block	Rs.1,69,460.00	Rs.1,64,524.00	3RD SFC	Rs.3,290.00	Rs.250.00	30days	40% Credential along with work order of Building work of last 5 years

**Details Programming for purchase & Dropping of Tender documents**

Date & Time of Application with necessary document submitted to the Block Development officer, Mathabhanga – I Panchayat Samity.	By 22.02.2019 and up to 5.00 Pm.
Date & Time for Issue of Tender document in the office of the undersigned.	25.02.2019 and upto 2.00 Pm.
Date & time for Dropping of Tender in Tender box in the Chamber of Executive officer MTB-I.	26.02.2019 and up to 2.00 Pm
Date & time for opening of Tender in the chamber of Executive officer MTB-I.	26.02.2019 at 3.00 Pm

## TERMS & CONDITIONS

Intending Tenderer will have to submit an application on self-letter head pad for purchase of Tender document by producing their supporting documents with non-refundable necessary price i.e. cost of Tender form. (as per Serial number wise)

### The tender consisting of the following documents, should be signed in all pages

- i) Photocopies (self attested) of PAN Card.
- ii) GST registration certificate with up-to-date return.
- iii) Photocopies (self attested) of Trade Licenses.
- iv) Up-to-date Income Tax Clearance Certificate.
- v) Credential certificate & payment certificate of the work which the bidder intends to furnish as support of proof experience
- v) Earnest money to be submitted in the shape of Demand Draft only in Favor of EXECUTIVE OFFICER, MTB-I PS

No "APPLIED FOR" paper for any certificate will be entertained under any circumstances during scrutiny. It is also noted that in any time and any case of scrutiny, undersigned can demand original document for scrutiny purpose.

2. Tender must be sealed and Tenderer must fulfill the terms and conditions. The name of work and NIT No & Sl. No. with date must super scribed on the body of the Tender cover along with name, address clearly and should be reached to the Office of the undersigned by in Tender Box.

3. Security money equivalent to 10 % will be deducted from source of progressive bill amount along with 2 % of earnest money. The security money will be retained this office for 1 (one) Year in case of building work & 6 (six) months for construction of roads & bridge works and 6 (six) months for construction of bituminous roads work from the date of completion of work.

4. The rate should be quoted in percentage basis i.e. Above / At per / Less than the attached price schedule both in figure and word. The rate quoted should be inclusive of all taxes, Carrying, Loading, un-Loading, Royalty, Stacking etc. and carrying up to the pin – pointed site. No over writing and highlighting and any kind of manipulation will be entertained.

5. The undersigned also reserves the right of confiscate Earnest money & Security money, if the work is not completed within the stipulated "completion period" and also reserve the right to CANCEL the work order forth night.

6. Workers welfare Cess i.e. and 1 % of the cost of construction / supply will be deducted from source of Bill of any categories of contractors / suppliers etc.

7. If the Tenderer with drawls' his tender before its acceptance or refusal without giving satisfactory explanation for such withdrawal, he may be disqualified for making any tender to this Department for minimum period of one year as may deem fit by the Mathabhanga – I Block

8. Ambiguous and conditional Tenders are not applicable and will be out rightly rejected.

9. Successful Tenderer must Execute an Agreements on Non-Judicial Stamp paper worth Rs.10 /- (Ten) only within 7 (seven) days after acceptance of tender and must be maintain all the terms & conditions as laid down in the NIT and in the Tender form as well as satisfactory. Cost of Stamp paper will born by him.

10. No materials, Tools & Plants will be supplied by the undersigned.

11. E.I.C has got every right to see the stock & quality of every kind of materials.


12. No materials will be issued from Mathabhanga – I Block, unless specified

13. No Escalation will be entertained by the Mathabhanga – I Block, under any circumstances.

14. Intending Tenderer has the option to submit tender for any Sl. No in that case separate documents along with all relevant papers will have to be submitted the said Sl. No.

15. Part bill cannot be claimed as a matter of right by the agency that will totally depends on the decision of authority.

16. The undersigned reserves the right to accept or Reject any or all Tender without assigning any reason what so ever.

  
Executive Officer  
Mathabhanga-I PS



Copy forwarded for information & necessary action and also requested to publicity through their respective Notice Board.

- 1 The District Magistrate, Cooch behar
- 2 The Additional District Magistrate (dev), Cooch Behar
- 3 The Sub-Divisional Officer, Mathabhanga
- 4 The Sabhapati, Mathabhanga-I Panchayat Samity
- 5 The Sahakari Sabhapati, Mathabhanga-I Panchayat Samity
- 6 The Karmadhakshya, Purto-Karjyo-O-Paribahan Sthayee Samity.
- 7 The Jt. Bdo, Mathabhanga-I PS,
- 8 **The All SAE Mathabhanga-I PS**, with requested to issue work schedule as per eligibility of the contractor, to be present at the time of opening the tender papers and assist to preparation of comparative statement.
- 9 **The Head Clerk Mathabhanga-I PS**, with request to issue of Tender paper and prepare Comparative Statement as per Govt. norms for each and individual work.
- 10 ~~Sei Prakash Debnath~~ Tapash Roy, Cashier cum Store Keeper, Mathabhanga-I Block / PS with requested to received cost of Tender document, Processing Fees and issued relevant receipt copy
- 11 The District Informatics Officer, Cooch behar with request to make an arrangement for web publicity and also keep record for official purpose.
- 12 The Block Informatics Officer, Mathabhanga-I P.S with request to make an arrangement for web publicity and also keep record for official purpose.
- 13 All members of tender committee with request to present at the time of opening tender on 27-02-2019 at 4.00 pm
- 14 The Office Notice Board, Mathabhanga – I PS,
- 15 Office copy.



Executive Officer  
Mathabhanga-I PS