TENDER NOTICE

NIRASRAY NARI-O-SHISHU SEVA BHABAN, CHHATGURIAHATI, NEW TOWN, COOCH BEHAR

Separate Sealed Tender are hereby invited by the undersigned from the bonafide,resourceful,reputed and eligible suppliers for the supply of items in NIT-001 & NIT-003 for Nirasray Nari-O-Shishu Seva Bhaban ,Cooch Behar ; a Social Welfare Home running under the control of the Govt. of West Bengal, District Mass Education Extension Officer, Cooch Behar.

The Tender Documents can be downloaded from the following website URL: **www.coochbehar.gov.in**. And, the Sealed Tenders should be reached at the said Home by register post with AD up to 5 P.M. on 30th of June 2016.The Sealed Tender will be opened on 1 st of July, 2016 at 2 P.M.in the presence of the Tenderers whoever present at that time. Absence of any Tenderers, in no circumstances, would extend the opening time of the Sealed Tender.

The Tenderers shall have to produce up-to-date Trade License Certificate, VAT C.C. / P.T.C.C. along with the Sealed Tenderers. A Tender without any Earnest Money attached will be liable for outright cancellation of the same. The Tenderers should submit their respective Earnest Money through DCR/FDR in favour of the undersigned issued from any Nationalized Bank only which is payable at Cooch Behar. The Tender Document Cost should be paid through A/c payee Bank D.D. issued from any Nationalized Bank payable at Cooch Behar.

The Rates/ Amounts provided for each item should be inclusive of all charges (i.e. Taxes, freight, VAT and all other incidental charges, if any).The undersigned will have the sole authority to accept any Tender or reject any or all Tenders received without assigning any reason whatsoever.

The Tenderers should have to provide their rates as per the prescribed proforma downloaded from the website in their respective Tender Document only**.**

Sl. No.	NIT Nos.	Category Description	Estimated Cost of Supply (in Rs.)	Earnest Money (in Rs.)	Credentials (in Rs.)	Tender Document Cost (in Rs.)
1.	**001/16-17/ TQ-H**	**Grocery & Stationary**	**8,25,000.00**	**20,625.00**	**4,12,500.00**	**1000=00**
2.	**002/16-17/ TQ-H**	**Meat, Fish, Egg, Vegetables & Firewood**	**7,50,000.00**	**18,750.00**	**3,75,000.00**	**1000=00**
3.	**003/16-17/** TQ-H	Clothing	**82,000.00**	**2,000.00**	41,000.00	**100.00**

Memo No. 09/16-17/TQ-H **Date: 16/06/2016**

Copy forwarded to for information with a request to display this Notice Inviting Tender on the Notice Boards of the respective offices:

1. The Principal Secretary, Mass Education Extension & Library Services Department, Govt. of West Bengal.
2. The Director, Mass Education Extension, Govt. of West Bengal.
3. The District Magistrate, Cooch Behar.
4. Sabhadhipati, Cooch Behar Zillah Parishad, Cooch Behar.
5. Karmadhyaksha, Shiksha Sanskriti Tathya-O-Krirha Sthayee Samitee, Cooch Behar.
6. The District Social Welfare Officer, Cooch Behar.
7. The District Information and Cultural Officer, Cooch Behar.
8. District Mass Education Extension Officer, Cooch Behar.
9. The Sub-Divisional Officer, Cooch Behar, Sadar.
10. The Block Development Officer, Cooch Behar-I, Dev. Block.
11. Chairman, Cooch Behar Municipality, Cooch Behar.
12. The Secretary, Zillah Byaboshayee Samitee, Cooch Behar.

(Secretary,
Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar.

Secretary
Nirasray Nari - O - Sishu Seva Bhaban
Cooch Behar

NIRASRAY NARI–O–SISHU SEVA BHABAN, CHHAT GURIAHATI, NEWTOWN

COOCH BEHAR

:: TENDER DOCUMENT ::

NIT No.001/16-17/TQ-H, **TENDER DATE : 16/06/2016**

Date & time for submission of TENDER Document : 30/06/2016 5:00 P.M.

Date & time for Opening of the Sealed TENDER : 01/07/2016 2 P.M..

I / we hereby submit the Tener to supply the items noted in the next page(s) in the both wings of Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar as a contract basis maintaining all the Terms & Conditions stated in your "TERMS & CONDITION" paragraph in the penultimate page.

Name of the Contractor/Agency/Farm : _____.

Adress _____,

_____ , PIN : _____ .

Contact No. _____.

_____

Signature of the Tenderer with Seal.

- : Value Added Tax / Sales Tax / Professional Tax Declaration : -

VAT / S.T./ P.T. Registration No. _____ in the State of West Bengal.15
{ mark (✓) at wherever is applicable }

Valid with effect from _____ , 20__ up to _____ , 20___.
Current Rate of VAT / S.T. / P.T. @ _____% (as chargeable on the amount of valid Bills.)

Signature of the Tenderer with Seal.

Contd. to page 2 . . .

~ :: List of Items to be Supplied :: ~

A. GROCERY ITEMS :: ~

Sl.No.	Description of Items	Quantity [Approx.]	Rate (in Rs.)	Amount (in Rs)
*1.	Rice (Khejur Jhuri)	15,000 Kg	/kg	
*2.	Musur Daal	1,000 Kg	/kg	
*3.	Mung Daal	135 Kg.	/kg	
*4.	Chholar Daal	70 Kg.	/kg	
*5.	Kalai Daal	70 Kg.	/kg	
6.	Mastard Oil (Gokul/Surya)	115 Kg.	/kg	
7.	Rice Bran Oil (Fortune)	110 Kg.	/kg	
*8.	Halud [Shalimar]	45 Kg.	/kg	
*9.	Dry Chili	45 Kg.	/kg	
*10.	Jeera	36 Kg.	/kg	
*11.	Panch Forhon	3 Kg.	/kg	
*12.	Black Jeera	2 Kg.	/kg	
*13.	Arahar Dal	70 Kg.	/kg	
*14.	Garaam Masala	1 Kg.	/kg	
*15.	Sarisha [white]	9 Kg.	/kg	
*16.	Corriender Leaf [bundle]	50 bundle	/bndl	
17.	Salt [United]	500 Kg.	/kg	
*18.	Soyabin	75 Kg.	/kg	
* 19.	Chanachur	54 Kg.	/kg	
* 20.	Suji	45 Kg.	/kg	
* 21.	Aata	10 Kg.	/kg	
* 22.	Maida	10 Kg.	/kg	
* 23.	Sagu	1 Kg.	/kg	
* 24.	Sugar	75 Kg.	/kg	
* 25.	Batasha	14 Kg .	/kg	
26.	TATA Tea [Premium]	1 Kg.	/kg	
27.	Biscuit [Anmol Marry]	20 packs	/pck	
28.	Inscence Sticks [Shalimar]	18 packs	/pck	
29.	Coconut Oil (Shalimar) [500 ml.]	150 bottle	/bot	
30.	Bath Soap (Life Bouy Plus) [120gm]	1620 pcs.	/pcs	
31.	Washing Soap (OK) [162 gm]	1620 pcs.	/pcs	
			C.F. AMOUNT =	

Contd. to page 3. . . .

Sl.No.	Description of Items	Quantity	Rate (in Rs.)	Amount (in Rs)
32.	Nirma Washig Powder [850 gm]	150 packs	/ pck	
33.	Safed Washig Powder [825 gm]	27 packs	/ pck	
34.	Bleaching Powder	18 Kg.	/kg	
*35.	Rice (Aatap)	50 Kg.	/kg	
*36.	Muri	3225 Kg.	/kg	
*37.	Flat Rice (Cheera)	20 Kg.	/kg	
*38.	Molses (Gurh)	10 Kg.	/kg	
*39.	Dhania dust [Shalimar]	1 Kg.	/kg	
40.	Match Box (Home) [6 pack in 1 box]	18 box	/box	
41.	Khejur	1 Kg.	/kg	
42.	Candle (Moure) [6 pcs in 1 pack]	10 packs.	/pck	
43.	Mosquito Repelant Coil (Mortein)	18 packs.	/pck	
44.	Colgate Tooth Powder [50gm]	750 packs.	/pck	
45.	Colgate Tooth Brush [soft & Medium]	330 pcs.	/pcs	
*46.	Chhola	40 Kg.	/kg	
47.	Ama Satha	1 Kg.	/pck	
48.	Ghee (Morton)	0.5Kg.	/kg	
49.	Neemyle [500ml.]	18 bottle.	/bot	
50.	Harpik [500ml.]	18 bottle.	/bot	
51.	Latrine Brush (Nylon Fibre)	4 pcs.	/pcs	
52.	Broom (Stick)	45 pcs.	/pcs	
53.	Broom (Ful)	4 pcs.	/pcs	
54.	Bulb (60 Watt) [Philips]	10 pcs.	/pcs	
55.	LED Bulb(14Watt) [Philips]	10 pcs.	/pcs	
56.	Tube Light [Philips]	10 pcs.	/pcs	
			TOTAL AMOUNT =	

B. STATIONERY ITEMS :: ~

Sl.No.	Description of Items	Quantity	Rate (in Rs.)	Amount (in Rs)
*1.	White Sheets	40 rim.	/rim	
*2.	Line-marked Sheets	10 rim.	/rim	
			C.F. AMOUNT =	

Contd. to page 4 . . . .

3.	English Ex. Book (Oxford) [4 no.]	40pcs.	/pcs
4.	Ballpoint Pen [Linc]	800 pcs.	/pcs
5.	Attendance Register {Staff & Students}	4 pcs.	/pcs
6.	Pin Box (King)	1 box.	/box
7.	Gum (Gripex) [700 ml.]	1 bot.	/bot
8	Sketch Pen (Camel)	10 packs.	/pck
9	Graph Ex. Book (Oxford)	30 pcs.	/pcs
10.	Labrotary Notebook (Oxford)	30 pcs.	/pcs
11.	Labrotary Notebook (Oxford)-small	75 pcs.	/pcs
12.	Practical Lose Sheets (Oxford)	30 quires.	/qur
13.	Outline Map [Asia]	200 pcs.	/pcs
14.	Art Papers	50 pcs.	/pcs
		TOTAL AMOUNT =	
		TOTAL AMOUNT (A +B) =	
Rupees _____ only.			

N.B. Samples should be provided in a separate envelope at the time of opening of the Tender Documents otherwise the Tender Document will be liable for cancellation.

Signature of the Tenderer with Seal.

Contd. to page 5 . . .

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~ :: TENDER FOR SUPPLY WORKS :: ~

I / we hereby submit the **Tender** for the Supply of various items as per the **Tender** Document in Nirasray Nari-O-Shishu Seva Bhaban [both Boys' & Girls' wings],Cooch Behar specified in the under written memorandum at the rates specified therein by me / us and in accordance with all respect with the specifications, instructions and with the Rules , Terms & Conditions referred herewith and in all other respect in accordance with any such conditions so far as applicable.

MEMORANDUM

[a]	**General Description of work : -**	**Supply of Grocery & Stationary Items to Nirasry Nari-O-Shishu Seva Bhaban Vill.Chhatguriahati, Po.& Dist.Cooch Behar.**
[b]	**Earnest Money : -**	**Rs.20,625.00(Rupees Twenty thousand Six hundred Twenty Five) only in the form of a DCR/FDR in favour of the "Secretary, Nirasry Nari-O-Shishu Seva Bhaban, Cooch Behar" issued from any Nationalized Bank and payable at Cooch Behar.**
[c]	**Time allowed for the work from the date issuing Contract of Supply Order : -**	**Nine month of July to March 2017.**

Accumulated Amount to be offered in with figure & words (in Rs.)	
Estimated Cost of Supply = Rs . 8,25,000.00	***Accumulated Amount =*** ***Rs. _____ only.***

~ :: TERMS & CONDITIONS FOR THE SUPPLY WORKS :: ~

A. FOR ACCEPTING A TENDER DOCUMENT FOR EVALUATION :: ~

1. *Tender Applicaton is valid for July to 31st March,2017 with effect from the date of Inviting the Notice for the same. The Tender Document Cost should be paid through A/c payee Bank D.D. issued from any Nationalized Bank payable at Cooch Behar.*

2. *Tender Application should be accompanied with the respective Earnest Money of the amount as shown in the MEMORANDUM in the form of **DCR/FDR** issued from any Nationalized Bank payable at Cooch Behar in favour of "Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar". A Tender Application without any Earnest Money will be liable for outright cancellation. The Earnest Money will be refunded to the unsuccessful Tenderer if sought for and the same will be released to the successful Tenderer after the completion of the supply work satisfactorily.*
3. *No Interest on Earnest Money deposited can be claimed.*
4. *Attested photocopies of uptodate Trade License Certificate, VAT C.C./ S.T.C.C./ P.T.C.C. and Credentials such type of supply any Government Order supply works during three previous financial years i.e. 2013-14,2014-15& 2015-16 financial year should be given along with the Tender Application.Without these docoments; a Tender Application will be liable for outright cancellation.*

Contd. to page 6. . .

5. Tender Documents are non-refundable. Mention NIT-001/16-17/TQ-H, Dt.16 /06/2016 on the Tender Envelope.
6. Tenderer can not claim any compensation for non-approval of his Tender Application.
7. Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar has the sole authority to accept or reject any or all Tender application(s) without assigning any reasons after scrutinizing all the Tenders and she will not be bound to accept either the lowest Tender Application submitted or any of the Tenders as thereof.
8. If any information provided in the Tender Application alongwith the supporting papers found to be false at any stage of the whole process upto the completion of the term, the Tender Application/ the Approved Tender will be terminated along with the penalties depicted in Clause No.**B-7.**
9. Rate provided in the Tender Document should be inclusive of all charges (i.e. Taxes, freight,VAT and all other incidental charges, if any).

B. FOR SUPPLY & PAYMENTS :: ~

1. Quality of each and every item listed in the Tender Form must be best possible in its own category or sub-category.
2. Samples provided at the time of opeing of Sealed Tender will act as the standard as is for any further scrutiny during the Tenderer's term as and when required.Mismatch in the Quality between samples provided & the materials supplied would bring about the termination of the **APPROVED TENDER** as the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar holds the right to cancel the Tender at any time { if the Quotationer disagree to change in a stipulated period given by the undersigned / fail to provide as per standard being accepted in the time of approving the Tender }.
3. The Supplier should intimate this office literally regarding the date & time of the delivery of the items ordered 7 days in advance, failing which the Supply Work may be suspended.
4. Payments will be made after as per availability of Allotments for the financial year i.e. 2016-2017 from the Directorate of Mass Education Extension,Govt. of West Bengal.
5. Quantity of each item to be supplied is **PROPROTIONAL** to the Actual No.of inmates present in the Hostel at any given time.
6. TDS deduction as per 194(c) of Direct Income Tax will be deducted from the amounts of each valid Bills before payment to be made to the contractor concerned according to the Govt.Rules.
7. In the event of any breach of conditions of the contract, as depicted in the above clauses following actions may be taken against the supplier concerned by the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar

Possible action(s) to be taken as the case may be ::~

[i] Forfeiture of the Earnest Money.
[ii] Termination of Work order.
[iii] Demanding compensation @ 5% of the uncommenced / unfinished supply work of the whole or part of the supply work or as the case may be in accordance with the Tender Document.
[iv] Loss of opportunity to participate in any Tender / Tender Invitaton for a term of 10 years or as Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar., Cooch Behar will impose.

By order ---
Sd/-Smt. Pratima Dasgupta
Secretary, Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar

Accpted the above mentioned Terms & Conditions.

Signature of the Tenderer with Seal.

NIRASRAY NARI-O-SHISHU SEVA BHABAN, CHHAT GURIAHATI, NEW TOWN, COOCH BEHAR

:: TENDER DOCUMENT ::

NIT No.002/16-17/TQ-H, **TENDER DATE :16.06.2016.**

Date & time for submission of TENDER Document : 30.06.2016 upto 5:00 P.M.

Date & time for Opening of the Sealed TENDER : 01/07/2016 at 2 P.M.

I / we hereby submit the Tener to supply the items noted in the next page(s) in the both wings of Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar as a contract basis maintaining all the Terms & Conditions stated in your "TERMS & CONDITION" paragraph in the penultimate page.

Name of the Contractor/Agency/Farm : _____.

Adress _____,

_____ , PIN : _____ .

Contact No. _____.

_____

Signature of the Tenderer with Seal.

- : Value Added Tax / Sales Tax / Professional Tax Declaration : -

VAT / S.T./ P.T. Registration No. _____ in the State of West Bengal.
{ mark (✓) at wherever is applicable }

Valid with effect from _____ , 20__ up to _____ , 20___.
Current Rate of VAT / S.T. / P.T. @ _____% (as chargeable on the amount of valid Bills.)

Signature of the Tenderer with Seal.

Contd. to page 2 . . .

~ :: List of Items to be Supplied :: ~

A. VEGETABLES :: ~

Sl.No.	Description of Items	Quantity [Approx.]	Rate (in Rs.)	Amount (in Rs)
1.	Aalu	5250 Kg.	/kg.	
2.	Patal (s)	220 Kg.	/kg.	
3.	Begun	675 Kg.	/kg.	
4.	Pepe	375 Kg.	/kg.	
5.	Kuash	435 Kg.	/kg.	
6.	Phool Kopi (s)	400 Kg.	/kg.	
7.	Bandha Kopi (s)	500 Kg.	/kg.	
8.	Shola Kochu (s)	375 Kg.	/kg.	
9.	Mukhi Kochu (s)	150 Kg.	/kg.	
10.	Seem (s)	200 Kg.	/kg.	
11.	Barbati (s)	18 Kg.	/kg.	
12.	Palong Shak (s)	525 Kg.	/kg.	
13.	Pui Shak	300 Kg.	/kg.	
14.	Mulo (s)	260 Kg.	/kg.	
15.	Peanj	300 Kg.	/kg.	
16.	Kancha Lonka	300 Kg.	/kg.	
17.	Aada	27 Kg.	/kg.	
18.	Rasoon	15 Kg.	/kg.	
19.	Tometo (s)	150 Kg.	/kg.	
20.	Lau (s)	600 Kg.	/kg.	
21.	Chal Kumrha (s)	375 Kg.	/kg.	
22.	Mishti Kumrha (s)	375 Kg.	/kg.	
23.	Lau Shak	75 Kg.	/kg.	
24.	Dhone Pata	20 Kg.	/kg.	
25.	Kancha Kola	110 doz.	/doz.	
26.	Danta Shak	1800 bundle.	/bndl.	
27.	Ol Kochu (s)	180 Kg.	/kg.	
28.	Jhinge (s)	110 Kg.	/kg.	
29.	Karala	150 Kg.	/kg.	
30.	Kankrol (s)	110 Kg.	/kg.	
			C.F. AMOUNT =	

Contd. to page 3 . . . .

A. VEGETABLES :: ~

Sl.No.	Description of Items	Quantity [Approx.]	Rate (in Rs.)	Amount (in Rs)
31.	Shosha	270 Kg.	/kg.	
32.	Dhnarosh	150 Kg.	/kg.	
33.	Gajor (s)	160 Kg.	/kg.	
34.	Beat (s)	35 Kg.	/kg.	
35.	Beans (s)	35 Kg.	/kg.	
36.	Matar Shnuti (s)	45 Kg.	/kg.	
37.	Sajne (s)	75 Kg.	/kg.	
38.	Ol Kopi (s)	135 Kg.	/kg.	
39.	Enchor (s)	150 Kg.	/kg.	
			TOTAL AMOUNT =	

B. MEAT :: ~

1.	Mutton	25 Kg.	/kg.	
2.	Chicken	675 Kg.	/kg.	
			TOTAL AMOUNT =	

C. FISH & EGG :: ~

†1.	Ruhi (solied 75gm/pc wise)	1010 kg.	/kg.	
2.	Poultry Egg	13500 pcs.	/pcs.	
			TOTAL AMOUNT =	

D. FIRE WOOD :: ~

1.	Fire Wood	22500 Kg.	/kg.	

TOTAL AMOUNT (A +B+C+D) =	
Rupees _____ only.	

N.B. : i] Items with an "s" in bracket beside them denotes the items ought to be supplied seasonally.Generally for a 3-4 months period.

† Item in Sl. No. 1 under category C should be provided by 75 gm/pc wise at the time of supply.

Signature of the Tenderer with Seal.

Contd. to page 4. . .

~ :: TENDER FOR SUPPLY WORKS :: ~

I / we hereby submit the **Tender** for the Supply of various items as per the **Tedner** Document in Nirasray Nari-O-Shishu Seva Bhaban [both Boys' & Girls' wings],Cooch Behar specified in the under written memorandum at the rates specified therein by me / us and in accordance with all respect with the specifications, instructions and with the Rules , Terms & Conditions referred herewith and in all other respect in accordance with any such conditions so far as applicable.

MEMORANDUM

[a]	**General Description of work : -**	**Supply of Meat,Fish,Egg,Veg.and firewood to Nirasry Nari-O-Shishu Seva Bhaban Vill.Chhatguriahati, Po.& Dist.Cooch Behar.**
[b]	**Earnest Money : -**	**Rs.18,750.00(Rupees Eighteen thousand Seven hundred Fifty) only in the form of a DCR/FDR in favour of the "Secretary, Nirasry Nari-O-Shishu Seva Bhaban, Cooch Behar" issued from any Nationalized Bank and payable at Cooch Behar.**
[c]	**Time allowed for the work from the date issuing Contract of Supply Order : -**	**Nine month of July to March 2017.**

Accumulated Amount to be offered in with figure & words (in Rs.)	
Estimated Cost of Supply = Rs. 7,50,000.00	***Accumulated Amount =*** ***Rs. _____ only.***

~ :: TERMS & CONDITIONS FOR THE SUPPLY WORKS :: ~

A. FOR ACCEPTING A TENDER DOCUMENT FOR EVALUATION :: ~

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   A Tender Application without any Earnest Money will be liable for outright cancellation.
   The Earnest Money will be refunded to the unsuccessful Tenderer if sought for and the same will be released to the successful Tenderer after the completion of the supply work satisfactorily.
3. No Interest on Earnest Money deposited can be claimed.
4. Attested photocopies of uptodate Trade License Certificate, VAT C.C./ S.T.C.C./ P.T.C.C. and Credentials such type of supply any Government Order supply works during three previous financial years i.e.
   2013-2014-2014-2015 & 2015-16 financial year should be given along with the Tender Application.Without these docoments; a Tender Application will be liable for outright cancellation.

Contd. to page 5. . .

5. Tender Documents are non-refundable. Mention NIT-002/16-17/TQ-H, Dt.16 /06/2016 on the Tender Envelope.
6. Tenderer can not claim any compensation for non-approval of his Tender Application.
7. Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar has the sole authority to accept or reject any or all Tender application(s) without assigning any reasons after scrutinizing all the Tenders and she will not be bound to accept either the lowest Tender Application submitted or any of the Tenders as thereof.
8. If any information provided in the Tender Application alongwith the supporting papers found to be false at any stage of the whole process upto the completion of the term, the Tender Application/ the Approved Tender will be terminated along with the penalties depicted in Clause No.**B-7.**
9. Rate provided in the Tender Document should be inclusive of all charges (i.e. Taxes, freight,VAT and all other incidental charges, if any).

B. FOR SUPPLY & PAYMENTS :: ~

1. Quality of each and every item listed in the Tender Form must be best possible in its own category or sub-category.
2. Samples provided at the time of opeing of Sealed Tender will act as the standard as is for any further scrutiny during the Tenderer's term as and when required.Mismatch in the Quality between samples provided & the materials supplied would bring about the termination of the **APPROVED TENDER** as the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar holds the right to cancel the Tender at any time { if the Quotationer disagree to change in a stipulated period given by the undersigned / fail to provide as per standard being accepted in the time of approving the Tender }.
3. The Supplier should intimate this office literally regarding the date & time of the delivery of the items ordered 7 days in advance, failing which the Supply Work may be suspended.
4. Payments will be made after as per availability of Allotments for the financial year i.e. 2016-2017 from the Directorate of Mass Education Extension,Govt. of West Bengal.
5. Quantity of each item to be supplied is **PROPROTIONAL** to the Actual No.of inmates present in the Hostel at any given time.
6. TDS deduction as per 194(c) of Direct Income Tax will be deducted from the amounts of each valid Bills before payment to be made to the contractor concerned according to the Govt.Rules.
7. In the event of any breach of conditions of the contract, as depicted in the above clauses following actions may be taken against the supplier concerned by the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar

Possible action(s) to be taken as the case may be ::~

[i] Forfeiture of the Earnest Money.
[ii] Termination of Work order.
[iii] Demanding compensation @ 5% of the uncommenced / unfinished supply work of the whole or part of the supply work or as the case may be in accordance with the Tender Document.
[iv] Loss of opportunity to participate in any Tender / Tender Invitaton for a term of 10 years or as Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar., Cooch Behar will impose.

By order ---
Sd/-Smt. Pratima Dasgupta
Secretary, Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar

Accpted the above mentioned Terms & Conditions.

Signature of the Tenderer with Seal.

NIRASRAY NARI-O-SHISHU SEVA BHABAN, CHHAT GURIAHATI, NEW TOWN, COOCH BEHAR

:: TENDER DOCUMENT ::

NIT No.003/16-17/TQ-H, **TENDER DATE : 16/06/2016**

Date & time for submission of TENDER Document : 30/06/2016 upto 5:00 P.M.

Date & time for Opening of the Sealed TENDER : 01/07/2016 at 2 P.M.

I / we hereby submit the Tender to supply the items noted in the next page(s) in the both wings of Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar as a contract basis maintaining all the Terms & Conditions stated in your "TERMS & CONDITION" paragraph in the penultimate page.

Name of the Contractor/Agency/Farm : _____.

Adress _____,

_____ , PIN : _____ .

Contact No. _____.

_____

Signature of the Tenderer with Seal.

- : Value Added Tax / Sales Tax / Professional Tax Declaration : -

VAT / S.T./ P.T. Registration No. _____ in the State of West Bengal.
{ mark (✓) at wherever is applicable }

Valid with effect from _____ , 20__ up to _____ , 20___.
Current Rate of VAT / S.T. / P.T. @ _____% (as chargeable on the amount of valid Bills.)

Signature of the Tenderer with Seal.

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~ :: List of Items to be Supplied :: ~

FESTABLE GERMENT

***1.**	**T.C.Full pant (Any Colour /printed)**	**54 pcs**	/pc. /	
***2.**	**T.C.Full Shirt (Any Colour/printed)**	**54 pcs**	/Pc.	
***3.**	**Churhidar (Cotton/Swiss Cotton) †**	**50 pcs.**	**/pc.**	
***4.**	**Frock (20 x 30) †**	**30pcs.**	**/pc.**	
***5.**	**Frock (32 x 40) †**	**30 pcs.**	**/pc.**	
***6.**	**Long Clothes (White or any Colour)**	**140 mt.**	**/mt.**	
***7.**	**Tape (20 x 30) †**	**15 pcs.**	**/pc.**	
***8.**	**Tape (32 x 40) †**	**15 pcs.**	**/pc.**	
9.	**Panty (Free size) [RUPA]**	**110 pcs.**	**/pc.**	
***10.**	**Swiss Cotton Sari**	**6 pcs.**	**/pc.**	
***11.**	**Blouse (Swiss Cotton)**	**6 pcs.**	**/pc.**	
			TOTAL AMOUNT =	
Total Amount =				

N.B.:

† In cases of Churhidar,Tape & Frock items; the rates should be offered including sewing-charges/pcs.

*** Samples should be attached with the Tender Document.**

Signature of the tenderer with Seal.

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~ :: TENDER FOR SUPPLY WORKS :: ~

I / we hereby submit the **Tender** for the Supply of various items as per the **Tender** Document in Nirasray Nari-O-Shishu Seva Bhaban [both Boys' & Girls' wings],Cooch Behar specified in the under written memorandum at the rates specified therein by me / us and in accordance with all respect with the specifications, instructions and with the Rules , Terms & Conditions referred herewith and in all other respect in accordance with any such conditions so far as applicable.

MEMORANDUM

[a]	**General Description of work : -**	**Clothings to Nirasry Nari-O-Shishu Seva Bhaban Vill.Chhatguriahati, Po.& Dist.Cooch Behar.**
[b]	**Earnest Money : -**	**Rs. 2,000.00(RupeesTwo thousand) only in the form of a DCR/FDR in favour of the "Secretary, Nirasry Nari-O-Shishu Seva Bhaban, Cooch Behar" issued from any Nationalized Bank and payable at Cooch Behar.**
[c]	**Time allowed for the work from the date issuing Contract of Supply Order : -**	**One year w.e.f. 1st.July,2016 to March 2017.**

Accumulated Amount to be offered in with figure & words (in Rs.)	
Estimated Cost of Supply = Rs. 82,000.00	***Accumulated Amount =*** ***Rs. _____ only.***

~ :: TERMS & CONDITIONS FOR THE SUPPLY WORKS :: ~

A. FOR ACCEPTING A TENDER DOCUMENT FOR EVALUATION :: ~

1. Tender Applicaton is valid for 1 st. July 2016 to 31st March,2017 with effect from the date of Inviting the Notice for the same. The Tender Document Cost should be paid through A/c payee Bank D.D. issued from any Nationalized Bank payable at Cooch Behar.

2. Tender Application should be accompanied with the respective Earnest Money of the amount as shown in the MEMORANDUM in the form of **DCR/FDR** issued from any Nationalized Bank payable at Cooch Behar in favour of "Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar".
   A Tender Application without any Earnest Money will be liable for outright cancellation.
   The Earnest Money will be refunded to the unsuccessful Tenderer if sought for and the same will be released to the successful Tenderer after the completion of the supply work satisfactorily.
3. No Interest on Earnest Money deposited can be claimed.
4. Attested photocopies of uptodate Trade License Certificate, VAT C.C./ S.T.C.C./ P.T.C.C. and Credentials such type of supply any Government Order supply works during three previous financial years i.e.
   2013-14 ,2014-15 & 2015-16 financial year should be given along with the Tender Application.Without these docoments; a Tender Application will be liable for outright cancellation.

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5. Tender Documents are non-refundable. Mention NIT-003/16-17/TQ-H, Dt.16/06/2016 on the Tender Envelope.
6. Tenderer can not claim any compensation for non-approval of his Tender Application.
7. Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar has the sole authority to accept or reject any or all Tender application(s) without assigning any reasons after scrutinizing all the Tenders and she will not be bound to accept either the lowest Tender Application submitted or any of the Tenders as thereof.
8. If any information provided in the Tender Application alongwith the supporting papers found to be false at any stage of the whole process upto the completion of the term, the Tender Application/ the Approved Tender will be terminated along with the penalties depicted in Clause No.**B-7.**
9. Rate provided in the Tender Document should be inclusive of all charges (i.e. Taxes, freight,VAT and all other incidental charges, if any).

B. FOR SUPPLY & PAYMENTS :: ~

1. Quality of each and every item listed in the Tender Form must be best possible in its own category or sub-category.
2. Samples provided at the time of opeing of Sealed Tender will act as the standard as is for any further scrutiny during the Tenderer's term as and when required.Mismatch in the Quality between samples provided & the materials supplied would bring about the termination of the **APPROVED TENDER** as the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar holds the right to cancel the Tender at any time { if the Quotationer disagree to change in a stipulated period given by the undersigned / fail to provide as per standard being accepted in the time of approving the Tender }.
3. The Supplier should intimate this office literally regarding the date & time of the delivery of the items ordered 7 days in advance, failing which the Supply Work may be suspended.
4. Payments will be made after as per availability of Allotments for the financial year i.e. 2015-2016 from the Directorate of Mass Education Extension,Govt. of West Bengal.
5. Quantity of each item to be supplied is **PROPROTIONAL** to the Actual No.of inmates present in the Hostel at any given time.
6. TDS deduction as per 194(c) of Direct Income Tax will be deducted from the amounts of each valid Bills before payment to be made to the contractor concerned according to the Govt.Rules.
7. In the event of any breach of conditions of the contract, as depicted in the above clauses following actions may be taken against the supplier concerned by the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar

Possible action(s) to be taken as the case may be ::~

[i] Forfeiture of the Earnest Money.
[ii] Termination of Work order.
[iii] Demanding compensation @ 5% of the uncommenced / unfinished supply work of the whole or part of the supply work or as the case may be in accordance with the Tender Document.
[iv] Loss of opportunity to participate in any Tender / Tender Invitaton for a term of 10 years or as Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar., Cooch Behar will impose.

By order ---
Sd/-Smt. Pratima Dasgupta
Secretary, Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar

Accpted the above mentioned Terms & Conditions.

Signature of the Tenderer with Seal.