

NIRASRAY NARI-O-SHISHU SEVA BHABAN
(Home for Helpless Women and Children)
Regd. Under Act of 1960 Estd.- 1957 * Aided by Govt. of West Bengal
CHHAT GURIAHATI, NEW TOWN, P.O. & Dist.: COOCH BEHAR – 736101 (W.B.)

TENDER NOTICE

Separate Sealed Tender are hereby invited by the undersigned from the bonafide, resourceful, reputed and eligible suppliers for the supply of items in NIT-001,002 & -003 for Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar; a Social Welfare Home running under the control of the Govt. of West Bengal, District Mass Education Extension Officer, Cooch Behar.

The Tender Documents can be downloaded from the following website URL: www.coochbehar.gov.in. And, the Sealed Tenders should be reached at the said Home by register post with AD up to 5 P.M. on 23rd of March 2017. The Sealed Tender will be opened on 24th of March, 2017 at 12 noon in the presence of the Tenderers whoever present at that time. Absence of any Tenderers, in no circumstances, would extend the opening time of the Sealed Tender.

The Tenderers shall have to produce up-to-date Trade License Certificate, VAT C.C. / P.T.C.C. along with the Sealed Tenders. A Tender without any Earnest Money attached will be liable for outright cancellation of the same. The Tenderers should submit their respective Earnest Money through DCR/FDR in favour of the undersigned issued from any Nationalized Bank only which is payable at Cooch Behar. The Tender Document Cost should be paid through A/c payee Bank D.D. issued from any Nationalized Bank payable at Cooch Behar.

The Rates/ Amounts provided for each item should be inclusive of all charges (i.e. Taxes, freight, VAT and all other incidental charges, if any). The undersigned will have the sole authority to accept any Tender or reject any or all Tenders received without assigning any reason whatsoever.

The Tenderers should have to provide their rates as per the prescribed pro forma downloaded from the website in their respective Tender Document only.

Sl. No.	NIT Nos.	Category Description	Estimated Cost of Supply (in Rs.)	Earnest Money (in Rs.)	Credentials (in Rs.)	Tender Document Cost (in Rs.)
1.	001/17-18/TQ-H	Grocery & Stationary	11,00,000.00	27,500.00	5,50,000.00	1000=00
2.	002/17-18/TQ-H	Meat, Fish, Egg, Vegetables & Firewood	10,00,000.00	25,000.00	5,00,000.00	1000=00
3.	003/17-18/TQ-H	Clothing	90,000.00	2,500.00	45,000.00	100.00

Memo No.: 51/16-17/TQ-H

Date: 09/03/2017

Copy forwarded to for information with a request to display this Notice Inviting Tender on the Notice Boards of the respective offices:

1. The Principal Secretary, Mass Education Extension & Library Services Department, Govt. of West Bengal.
2. The Director, Mass Education Extension, Govt. of West Bengal.
3. The District Magistrate, Cooch Behar.
4. Sabhadhipati, Cooch Behar Zillah Parishad, Cooch Behar.
5. Karmadhyaksha, Shiksha Sanskriti Tathya-O-Krirha Sthayee Samitee, Cooch Behar.
6. The District Social Welfare Officer, Cooch Behar.
7. The District Information and Cultural Officer, Cooch Behar.
8. District Mass Education Extension Officer, Cooch Behar.
9. The Sub-Divisional Officer, Cooch Behar, Sadar.
10. The Block Development Officer, Cooch Behar-I, Dev. Block.
11. Chairman, Cooch Behar Municipality, Cooch Behar.
12. The Secretary, Zillah Byaboshayee Samitee, Cooch Behar.


Secretary
Nirasray Nari-O-Sishu Seva Bhaban
Cooch Behar

Secretary,
Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar

COOCH BEHAR - 736101

:: TENDER DOCUMENT ::

NIT No.001/17-18/TQ-H,

TENDER DATE : 09/03/2017

Date & time for submission of TENDER Document : 23/03/2017 5:00 P.M.

Date & time for Opening of the Sealed TENDER : 24/03/2017 12 noon.

I / we hereby submit the Tender to supply the items noted in the next page(s) in the both wings of Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar as a contract basis maintaining all the Terms & Conditions stated in your "TERMS & CONDITION" paragraph in the penultimate page.

Name of the Contractor/Agency/Farm : _____.

Address _____,

_____, PIN : _____.

Contact No. _____.

Signature of the Tenderer with Seal.

- : Value Added Tax / Sales Tax / Professional Tax Declaration : -

VAT / S.T./ P.T. Registration No. _____ in the State of West Bengal.15
{ mark (✓) at wherever is applicable }

Valid with effect from _____, 20__ up to _____, 20__.

Current Rate of VAT / S.T. / P.T. @ _____% (as chargeable on the amount of valid Bills.)

Signature of the Tenderer with Seal.

~ :: List of Items to be Supplied :: ~

A. GROCERY ITEMS :: ~

Sl.No.	Description of Items	Quantity [Approx.]	Rate (in Rs.)	Amount (in Rs)
*1.	Rice (Khejur Jhuri)	20,000 Kg	/kg	
*2.	Musur Daal	1,350 Kg	/kg	
*3.	Mung Daal	180 Kg.	/kg	
*4.	Chholar Daal	90 Kg.	/kg	
*5.	Kalai Daal	90 Kg.	/kg	
6.	Mastard Oil (Gokul/Surya)	250 Kg.	/kg	
7.	Rice Bran Oil (Fortune)	250 Kg.	/kg	
*8.	Halud [Shalimar]	60 Kg.	/kg	
*9.	Dry Chili	60 Kg.	/kg	
*10.	Jeera	48 Kg.	/kg	
*11.	Panch Forhon	4 Kg.	/kg	
*12.	Black Jeera	2 Kg.	/kg	
*13.	Arahar Dal	90 Kg.	/kg	
*14.	Garaam Masala	1 Kg.	/kg	
*15.	Sarisha [white]	9 Kg.	/kg	
*16.	Corriender Leaf [bundle]	700 bundle	/bndl	
17.	Salt [United]	700 Kg.	/kg	
*18.	Soyabin	100 Kg.	/kg	
* 19.	Chanachur	72 Kg.	/kg	
* 20.	Suji	60 Kg.	/kg	
* 21.	Aata	10 Kg.	/kg	
* 22.	Maida	10 Kg.	/kg	
* 23.	Sagu	1 Kg.	/kg	
* 24.	Sugar	100 Kg.	/kg	
* 25.	Batasha	18 Kg.	/kg	
26.	TATA Tea [Premium]	1.5 Kg.	/kg	
27.	Biscuit [Anmol Marry]	20 packs	/pck	
28.	Incense Sticks [Shalimar]	24 packs	/pck	
29.	Coconut Oil (Shalimar) [500 ml.]	200 bottle	/bot	
30.	Bath Soap (Life Bouy Plus) [120gm]	2160 pcs.	/pcs	
31.	Washing Soap (OK) [162 gm]	2160 pcs.	/pcs	
C.F. AMOUNT =				

Sl.No.	Description of Items	Quantity	Rate (in Rs.)	Amount (in Rs)
32.	Nirma Washig Powder [850 gm]	200 packs	/ pck	
33.	Safed Washig Powder [825 gm]	36 packs	/ pck	
34.	Bleaching Powder	24 Kg.	/kg	
*35.	Rice (Aatap)	50 Kg.	/kg	
*36.	Muri	4,300 Kg.	/kg	
*37.	Flat Rice (Cheera)	20 Kg.	/kg	
*38.	Molises (Gurh)	10 Kg.	/kg	
*39.	Dhania dust [Shalimar]	1 Kg.	/kg	
40.	Match Box (Home) [6 pack in 1 box]	24 box	/box	
41.	Khejur	1 Kg.	/kg	
42.	Candle (Moure) [6 pcs in 1 pack]	10 packs.	/pck	
43.	Mosquito Repelant Coil (Mortein)	24 packs.	/pck	
44.	Colgate Tooth Powder [50gm]	1,000 packs.	/pck	
45.	Colgate Tooth Brush [soft & Medium]	360 pcs.	/pcs	
*46.	Chhola	55 Kg.	/kg	
47.	Ama Satha	1 Kg.	/pck	
48.	Ghee (Morton)	0.5Kg.	/kg	
49.	Neemyle [500ml.]	24 bottle.	/bot	
50.	Harpik [500ml.]	24 bottle.	/bot	
51.	Latrine Brush (Nylon Fibre)	4 pcs.	/pcs	
52.	Broom (Stick)	72 pcs.	/pcs	
53.	Broom (Ful)	4 pcs.	/pcs	
54.	Bulb (60 Watt) [Philips]	10 pcs.	/pcs	
55.	LED Bulb(14Watt) [Philips]	10 pcs.	/pcs	
56.	Tube Light [Philips]	10 pcs.	/pcs	
TOTAL AMOUNT =				

B. STATIONERY ITEMS :: ~

Sl.No.	Description of Items	Quantity	Rate (in Rs.)	Amount (in Rs)
*1.	White Sheets	50 rim.	/rim	
*2.	Line-marked Sheets	10 rim.	/rim	
C.F. AMOUNT =				

3.	English Ex. Book (Oxford) [4 no.]	50 pcs.	/pcs
4.	Ballpoint Pen [Linc]	1100 pcs.	/pcs
5.	Attendance Register {Staff & Students}	4 pcs.	/pcs
6.	Pin Box (King)	1box.	/box
7.	Gum (Gripex) [700 ml.]	1 bot.	/bot
8	Sketch Pen (Camel)	10 packs.	/pck
9	Graph Ex. Book (Oxford)	50 pcs.	/pcs
10.	Labrotary Notebook (Oxford)	50 pcs.	/pcs
11.	Labrotary Notebook (Oxford)-small	100 pcs.	/pcs
12.	Practical Lose Sheets (Oxford)	40 quires.	/qur
13.	Outline Map [Asia](India)	400 pcs.	/pcs
14.	Art Papers	100 pcs.	/pcs
		TOTAL AMOUNT =	
		TOTAL AMOUNT (A +B) =	
Rupees _____		only.	

N.B. Samples should be provided in a separate envelope at the time of opening of the Tender Documents otherwise the Tender Document will be liable for cancellation.

Signature of the Tenderer with Seal.

~ :: TENDER FOR SUPPLY WORKS :: ~

I / we hereby submit the **Tender** for the Supply of various items as per the **Tender** Document in Nirasray Nari-O-Shishu Seva Bhaban [both Boys' & Girls' wings],Cooch Behar specified in the under written memorandum at the rates specified therein by me / us and in accordance with all respect with the specifications, instructions and with the Rules , Terms & Conditions referred herewith and in all other respect in accordance with any such conditions so far as applicable.

MEMORANDUM

[a]	General Description of work : -	Supply of Grocery & Stationary Items to Nirasry Nari-O-Shishu Seva Bhaban Vill.Chhatguriahati, Po.& Dist.Cooch Behar.
[b]	Earnest Money : -	Rs.27,500.00(Rupees Twenty Seven thousand Five hundred) only in the form of a DCR/FDR in favour of the "Secretary, Nirasry Nari-O-Shishu Seva Bhaban, Cooch Behar" issued from any Nationalized Bank and payable at Cooch Behar.
[c]	Time allowed for the work from the date issuing Contract of Supply Order : -	Twelve month of April to March 2018.

Accumulated Amount to be offered in with figure & words (in Rs.)	
Estimated Cost of Supply = Rs . 11,00,000.00	Accumulated Amount = Rs. _____ only.

~ :: TERMS & CONDITIONS FOR THE SUPPLY WORKS :: ~

A. FOR ACCEPTING A TENDER DOCUMENT FOR EVALUATION :: ~

1. *Tender Applicaton is valid for 1st April to 31st March,2018 with effect from the date of Inviting the Notice for the same. The Tender Document Cost should be paid through A/c payee Bank D.D. issued from any Nationalized Bank payable at Cooch Behar.*
2. *Tender Application should be accompanied with the respective Earnest Money of the amount as shown in the MEMORANDUM in the form of **DCR/FDR** issued from any Nationalized Bank payable at Cooch Behar in favour of "Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar". A Tender Application without any Earnest Money will be liable for outright cancellation. The Earnest Money will be refunded to the unsuccessful Tenderer if sought for and the same will be released to the successful Tenderer after the completion of the supply work satisfactorily.*
3. *No Interest on Earnest Money deposited can be claimed.*
4. *Attested photocopies of upto date Trade License Certificate, VAT C.C./ S.T.C.C./ P.T.C.C. and Credentials such type of supply any Government Order supply works during three previous financial years i.e. 2014-15,2015-16& 2016-17 financial year should be given along with the Tender Application.Without these documents; a Tender Application will be liable for outright cancellation.*

5. Tender Documents are non-refundable. Mention NIT-001/17-18/TQ-H, Dt.09 /03/2017 on the Tender Envelope.
6. Tenderer can not claim any compensation for non-approval of his Tender Application.
7. Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar has the sole authority to accept or reject any or all Tender application(s) without assigning any reasons after scrutinizing all the Tenders and she will not be bound to accept either the lowest Tender Application submitted or any of the Tenders as thereof.
8. If any information provided in the Tender Application alongwith the supporting papers found to be false at any stage of the whole process upto the completion of the term, the Tender Application/ the Approved Tender will be terminated along with the penalties depicted in Clause No. **B-7**.
9. Rate provided in the Tender Document should be inclusive of all charges (i.e. Taxes, freight,VAT and all other incidental charges, if any).

B. FOR SUPPLY & PAYMENTS :: ~

1. Quality of each and every item listed in the Tender Form must be best possible in its own category or sub-category.
2. Samples provided at the time of opening of Sealed Tender will act as the standard as is for any further scrutiny during the Tenderer's term as and when required. Mismatch in the Quality between samples provided & the materials supplied would bring about the termination of the **APPROVED TENDER** as the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar holds the right to cancel the Tender at any time { if the Quotationer disagree to change in a stipulated period given by the undersigned / fail to provide as per standard being accepted in the time of approving the Tender }.
3. The Supplier should intimate this office literally regarding the date & time of the delivery of the items ordered 7 days in advance, failing which the Supply Work may be suspended.
4. Payments will be made after as per availability of Allotments for the financial year i.e. 2017-2018 from the Directorate of Mass Education Extension, Govt. of West Bengal.
5. Quantity of each item to be supplied is **PROPORTIONAL** to the Actual No. of inmates present in the Hostel at any given time.
6. TDS deduction as per 194(c) of Direct Income Tax will be deducted from the amounts of each valid Bills before payment to be made to the contractor concerned according to the Govt. Rules.
7. In the event of any breach of conditions of the contract, as depicted in the above clauses following actions may be taken against the supplier concerned by the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar

Possible action(s) to be taken as the case may be ::~

- [i] Forfeiture of the Earnest Money.
- [ii] Termination of Work order.
- [iii] Demanding compensation @ 5% of the uncommenced / unfinished supply work of the whole or part of the supply work or as the case may be in accordance with the Tender Document.
- [iv] Loss of opportunity to participate in any Tender / Tender Invitation for a term of 10 years or as Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar., Cooch Behar will impose.

By order ---
Sd/-Smt. Pratima Dasgupta
Secretary, Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar

Accepted the above mentioned Terms & Conditions.

Signature of the Tenderer with Seal

COOCH BEHAR - 736101

:: TENDER DOCUMENT ::

NIT No.002/17-18/TQ-H,

TENDER DATE :09/03/2017

Date & time for submission of TENDER Document : 23/03/2017 upto 5:00 P.M.

Date & time for Opening of the Sealed TENDER : 24/03/2017 at 12 noon.

I / we hereby submit the Tender to supply the items noted in the next page(s) in the both wings of Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar as a contract basis maintaining all the Terms & Conditions stated in your "TERMS & CONDITION" paragraph in the penultimate page.

Name of the Contractor/Agency/Farm : _____.

Address _____,

_____, PIN : _____.

Contact No. _____.

Signature of the Tenderer with Seal.

- : Value Added Tax / Sales Tax / Professional Tax Declaration : -

VAT / S.T./ P.T. Registration No. _____ in the State of West Bengal.
{ mark (✓) at wherever is applicable }

Valid with effect from _____, 20__ up to _____, 20__.

Current Rate of VAT / S.T. / P.T. @ _____% (as chargeable on the amount of valid Bills.)

Signature of the Tenderer with Seal.

~ :: List of Items to be Supplied :: ~

A. VEGETABLES :: ~

Sl.No.	Description of Items	Quantity [Approx.]	Rate (in Rs.)	Amount (in Rs)
1.	Aalu	7,000 Kg.	/kg.	
2.	Patal (s)	290 Kg.	/kg.	
3.	Begun	900 Kg.	/kg.	
4.	Pepe	500 Kg.	/kg.	
5.	Kuash	580 Kg.	/kg.	
6.	Phool Kopi (s)	530 Kg.	/kg.	
7.	Bandha Kopi (s)	670 Kg.	/kg.	
8.	Shola Kochu (s)	500 Kg.	/kg.	
9.	Mukhi Kochu (s)	200 Kg.	/kg.	
10.	Seem (s)	270 Kg.	/kg.	
11.	Barbati (s)	25 Kg.	/kg.	
12.	Palong Shak (s)	700 Kg.	/kg.	
13.	Pui Shak	400 0Kg.	/kg.	
14.	Mulo (s)	350 Kg.	/kg.	
15.	Peanj	400 Kg.	/kg.	
16.	Kancha Lonka	400 Kg.	/kg.	
17.	Aada	36 Kg.	/kg.	
18.	Rasoon	20 Kg.	/kg.	
19.	Tometo (s)	200 Kg.	/kg.	
20.	Lau (s)	800 Kg.	/kg.	
21.	Chal Kumrha (s)	500 Kg.	/kg.	
22.	Mishti Kumrha (s)	500 Kg.	/kg.	
23.	Lau Shak	100 Kg.	/kg.	
24.	Dhone Pata	30 Kg.	/kg.	
25.	Kancha Kola	150 doz.	/doz.	
26.	Danta Shak	2400 bundle.	/bndl.	
27.	Ol Kochu (s)	240 Kg.	/kg.	
28.	Jhinge (s)	150 Kg.	/kg.	
29.	Karala	200 Kg.	/kg.	
30.	Kankrol (s)	150 Kg.	/kg.	
C.F. AMOUNT =				

A. VEGETABLES :: ~

Sl.No.	Description of Items	Quantity [Approx.]	Rate (in Rs.)	Amount (in Rs)
31.	Shosha	360 Kg.	/kg.	
32.	Dhnarosh	200 Kg.	/kg.	
33.	Gajor (s)	225 Kg.	/kg.	
34.	Beat (s)	50 Kg.	/kg.	
35.	Beans (s)	50 Kg.	/kg.	
36.	Matar Shnuti (s)	60 Kg.	/kg.	
37.	Sajne (s)	100 Kg.	/kg.	
38.	Ol Kopi (s)	180 Kg.	/kg.	
39.	Enchor (s)	200 Kg.	/kg.	
TOTAL AMOUNT =				

B. MEAT :: ~

1.	Mutton	30 Kg.	/kg.	
2.	Chicken	900 Kg.	/kg.	
TOTAL AMOUNT =				

C. FISH & EGG :: ~

†1.	Ruhi (solied 75gm/pc wise)	1350 kg.	/kg.	
	Katal “ “	25 kg	/kg	
2.	Poultry Egg	18000 pcs.	/ pcs.	
TOTAL AMOUNT =				

D. FIRE WOOD :: ~

1.	Fire Wood	30000 Kg.	/kg.	
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TOTAL AMOUNT (A +B+C+D) =				
Rupees _____ only.				

N.B. : i] Items with an “s” in bracket beside them denotes the items ought to be supplied seasonally. Generally for a 3-4 months period.

† Item in Sl. No. 1 under category C should be provided by 75 gm/pc wise at the time of supply.

Signature of the Tenderer with Seal.

Contd. to page 4. . .

~ :: TENDER FOR SUPPLY WORKS :: ~

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MEMORANDUM

[a]	General Description of work : -	Supply of Meat,Fish,Egg,Veg.and firewood to Nirasry Nari-O-Shishu Seva Bhaban Vill.Chhatguriahati, Po.& Dist.Cooch Behar.
[b]	Earnest Money : -	Rs.25,000.00(Rupees Twenty Five thousand) only in the form of a DCR/FDR in favour of the "Secretary, Nirasry Nari-O-Shishu Seva Bhaban, Cooch Behar" issued from any Nationalized Bank and payable at Cooch Behar.
[c]	Time allowed for the work from the date issuing Contract of Supply Order : -	Twelve month of April to March 2018.

Accumulated Amount to be offered in with figure & words (in Rs.)	
Estimated Cost of Supply = Rs. 10,00,000.00	Accumulated Amount = Rs. _____ only.

~ :: TERMS & CONDITIONS FOR THE SUPPLY WORKS :: ~

A. FOR ACCEPTING A TENDER DOCUMENT FOR EVALUATION :: ~

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3. No Interest on Earnest Money deposited can be claimed.
4. Attested photocopies of uptodate Trade License Certificate, VAT C.C./ S.T.C.C./ P.T.C.C. and Credentials such type of supply any Government Order supply works during three previous financial years i.e. 2014-2015-2015-2016 & 2016-17 financial year should be given along with the Tender Application.Without these docoments; a Tender Application will be liable for outright cancellation.

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7. Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar has the sole authority to accept or reject any or all Tender application(s) without assigning any reasons after scrutinizing all the Tenders and she will not be bound to accept either the lowest Tender Application submitted or any of the Tenders as thereof.
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B. FOR SUPPLY & PAYMENTS :: ~

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2. Samples provided at the time of opening of Sealed Tender will act as the standard as is for any further scrutiny during the Tenderer's term as and when required. Mismatch in the Quality between samples provided & the materials supplied would bring about the termination of the **APPROVED TENDER** as the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar holds the right to cancel the Tender at any time { if the Quotationer disagree to change in a stipulated period given by the undersigned / fail to provide as per standard being accepted in the time of approving the Tender }.
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5. Quantity of each item to be supplied is **PROPORTIONAL** to the Actual No. of inmates present in the Hostel at any given time.
6. TDS deduction as per 194(c) of Direct Income Tax will be deducted from the amounts of each valid Bills before payment to be made to the contractor concerned according to the Govt. Rules.
7. In the event of any breach of conditions of the contract, as depicted in the above clauses following actions may be taken against the supplier concerned by the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar

Possible action(s) to be taken as the case may be ::~

- [i] Forfeiture of the Earnest Money.
- [ii] Termination of Work order.
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- [iv] Loss of opportunity to participate in any Tender / Tender Invitation for a term of 10 years or as Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar., Cooch Behar will impose.

By order ---
Sd/-Smt. Pratima Dasgupta
Secretary, Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar

Accepted the above mentioned Terms & Conditions.

Signature of the Tenderer with Seal

:: TENDER DOCUMENT ::

NIT No.003/17-18/TQ-H,

TENDER DATE : 09/03/2017

Date & time for submission of TENDER Document :

23/03/2017 upto 5:00 P.M.

Date & time for Opening of the Sealed TENDER :

24/03/2017 at 12 noon.

I / we hereby submit the Tender to supply the items noted in the next page(s) in the both wings of Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar as a contract basis maintaining all the Terms & Conditions stated in your "TERMS & CONDITION" paragraph in the penultimate page.

Name of the Contractor/Agency/Farm : _____.

Address _____,

_____, PIN : _____.

Contact No. _____.

Signature of the Tenderer with Seal.

- : Value Added Tax / Sales Tax / Professional Tax Declaration : -

VAT / S.T./ P.T. Registration No. _____ **in the State of West Bengal.**
{ mark (✓) at wherever is applicable }

Valid with effect from _____, 20__ **up to** _____, 20__.

Current Rate of VAT / S.T. / P.T. @ _____% **(as chargeable on the amount of valid Bills.)**

Signature of the Tenderer with Seal.

~ :: List of Items to be Supplied :: ~

FESTABLE GERMENT

*1.	T.C.Full pant (Any Colour /printed)	60 pcs	/pc. /	
*2.	T.C.Full Shirt (Any Colour/printed)	60 pcs	/Pc.	
*3.	Churhidar (Cotton/Swiss Cotton) †	70 pcs.	/pc.	
*4.	Frock (20 x 30) †	25 pcs.	/pc.	
*5.	Frock (32 x 40) †	25 pcs.	/pc.	
*6.	Long Clothes (White or any Colour)	160 mt.	/mt.	
*7.	Tape (20 x 30) †	15 pcs.	/pc.	
*8.	Tape (32 x 40) †	15 pcs.	/pc.	
9.	Panty (Free size) [RUPA]	120 pcs.	/pc.	
*10.	Swiss Cotton Sari	6 pcs.	/pc.	
*11.	Blouse (Swiss Cotton)	6 pcs.	/pc.	
TOTAL AMOUNT =				
Total Amount =				

N.B.:

† In cases of Churhidar, Tape & Frock items; the rates should be offered including sewing-charges/pcs.

* Samples should be attached with the Tender Document.

Signature of the tenderer with Seal.

~ :: TENDER FOR SUPPLY WORKS :: ~

I / we hereby submit the **Tender** for the Supply of various items as per the **Tender** Document in Nirasray Nari-O-Shishu Seva Bhaban [both Boys' & Girls' wings],Cooch Behar specified in the under written memorandum at the rates specified therein by me / us and in accordance with all respect with the specifications, instructions and with the Rules , Terms & Conditions referred herewith and in all other respect in accordance with any such conditions so far as applicable.

MEMORANDUM

[a]	General Description of work : -	Clothings to Nirasry Nari-O-Shishu Seva Bhaban Vill.Chhatguriahati, Po.& Dist.Cooch Behar.
[b]	Earnest Money : -	Rs. 2,500.00(Rupees Two thousand Five hundred) only in the form of a DCR/FDR in favour of the "Secretary, Nirasry Nari-O-Shishu Seva Bhaban, Cooch Behar" issued from any Nationalized Bank and payable at Cooch Behar.
[c]	Time allowed for the work from the date issuing Contract of Supply Order : -	One year w.e.f. 1st.April,2017 to March 2018.

Accumulated Amount to be offered in with figure & words (in Rs.)	
Estimated Cost of Supply = Rs. 90,000.00	Accumulated Amount = Rs. _____ only.

~ :: TERMS & CONDITIONS FOR THE SUPPLY WORKS :: ~

A. FOR ACCEPTING A TENDER DOCUMENT FOR EVALUATION :: ~

- | |
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| <ol style="list-style-type: none"> 1. Tender Applicaton is valid for 1 st. April 2017 to 31st March,2018 with effect from the date of Inviting the Notice for the same. The Tender Document Cost should be paid through A/c payee Bank D.D. issued from any Nationalized Bank payable at Cooch Behar. 2. Tender Application should be accompanied with the respective Earnest Money of the amount as shown in the MEMORANDUM in the form of DCR/FDR issued from any Nationalized Bank payable at Cooch Behar in favour of "Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar". A Tender Application without any Earnest Money will be liable for outright cancellation. The Earnest Money will be refunded to the unsuccessful Tenderer if sought for and the same will be released to the successful Tenderer after the completion of the supply work satisfactorily. 3. No Interest on Earnest Money deposited can be claimed. 4. Attested photocopies of uptodate Trade License Certificate, VAT C.C./ S.T.C.C./ P.T.C.C. and Credentials such type of supply any Government Order supply works during three previous financial years i.e. 2014-15 ,2015-16 & 2016-17 financial year should be given along with the Tender Application.Without these docoments; a Tender Application will be liable for outright cancellation. |
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5. Tender Documents are non-refundable. Mention NIT-003/17-18/TQ-H, Dt.09/03/2017 on the Tender Envelope.
6. Tenderer can not claim any compensation for non-approval of his Tender Application.
7. Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar has the sole authority to accept or reject any or all Tender application(s) without assigning any reasons after scrutinizing all the Tenders and she will not be bound to accept either the lowest Tender Application submitted or any of the Tenders as thereof.
8. If any information provided in the Tender Application alongwith the supporting papers found to be false at any stage of the whole process upto the completion of the term, the Tender Application/ the Approved Tender will be terminated along with the penalties depicted in Clause No. **B-7**.
9. Rate provided in the Tender Document should be inclusive of all charges (i.e. Taxes, freight,VAT and all other incidental charges, if any).

B. FOR SUPPLY & PAYMENTS :: ~

1. Quality of each and every item listed in the Tender Form must be best possible in its own category or sub-category.
2. Samples provided at the time of opening of Sealed Tender will act as the standard as is for any further scrutiny during the Tenderer's term as and when required. Mismatch in the Quality between samples provided & the materials supplied would bring about the termination of the **APPROVED TENDER** as the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar holds the right to cancel the Tender at any time { if the Quotationer disagree to change in a stipulated period given by the undersigned / fail to provide as per standard being accepted in the time of approving the Tender }.
3. The Supplier should intimate this office literally regarding the date & time of the delivery of the items ordered 7 days in advance, failing which the Supply Work may be suspended.
4. Payments will be made after as per availability of Allotments for the financial year i.e. 2017-2018 from the Directorate of Mass Education Extension, Govt. of West Bengal.
5. Quantity of each item to be supplied is **PROPORTIONAL** to the Actual No. of inmates present in the Hostel at any given time.
6. TDS deduction as per 194(c) of Direct Income Tax will be deducted from the amounts of each valid Bills before payment to be made to the contractor concerned according to the Govt. Rules.
7. In the event of any breach of conditions of the contract, as depicted in the above clauses following actions may be taken against the supplier concerned by the Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar

Possible action(s) to be taken as the case may be ::~

- [i] Forfeiture of the Earnest Money.
- [ii] Termination of Work order.
- [iii] Demanding compensation @ 5% of the uncommenced / unfinished supply work of the whole or part of the supply work or as the case may be in accordance with the Tender Document.
- [iv] Loss of opportunity to participate in any Tender / Tender Invitation for a term of 10 years or as Secretary, Nirasray Nari-O-Shishu Seva Bhaban, Cooch Behar., Cooch Behar will impose.

By order ---
Sd/-Smt. Pratima Dasgupta
Secretary, Nirasray Nari-O-Shishu Seva Bhaban
Cooch Behar

Accepted the above mentioned Terms & Conditions.

Signature of the Tenderer with Seal