COOCH BEHAR-II DEV BLOCK
PUNDIBARI, COOCH BEHAR

NOTICE INVITING TENDER

NIT No.- 05/BDO/17-18

Sealed Tender is hereby invited by the undersigned from bonafied Contractor/Registered Un-Employed Engineers Co-Operative Socty.Ltd/Labour Co-operative Socty.Ltd. Having **Credential of 50% (Fifty percent)** of similar nature of work in a single Work Order within **last 5 (FIVE)** Years for the under mentioned works.

The Tenderer will have to deposit **@ 2% of estimated cost** with the Tender paper as Earnest Money with the Tender paper in the shape of **DCR/D.D./Pay Order/Bankers cheque** of any Nationalized Bank of India in favour of **Block Dev Officer, Cooch Behar-II Dev. Block, Pundibari**

SL NO	NAME OF THE WORK	Estimate Cost (In Rs)	FUND	EARNEST MONEY (In Rs)	COST OF TENDER DOCUMENT (In Rs)	CREDENTIAL (In Rs)	TIME OF COMPLETION (In Days)
1	Construction of erection of permanent hoarding at the office of the BDO, Cooch Behar-II Dev. Block under Cooch Behar-II Dev. Block.	**67,250**	SHG & SE	**1345**	**500.00**	50% (Fifty percent) of similar nature of work	**45 days**

Block Development Officer,
Cooch Behar-II Dev.Block

NIT No.-05/BDO/17-18

DETAILS PROGRAMMING FOR PURCHASE & DROPPING OF TENDER DOCUMENTS

1.	***Last Date of Application*** *to be submitted at office of the* ***BDO-COB-II***	**Within** **Upto 01/11/17 3.00 P.M**
2.	*Date & time for* ***purchase*** *of Tender document from the Office of* ***Block Development Officer****, Cob-II Block*	**ON 06/11/17 upto 3.00 pm**
3.	Date & time for **Dropping** of Tender Paper in tender Box at ***Block Development Officer****, Cob-II Block*	**On Upto 14/11/17 3:00 P.M**
4.	*Date & time for* ***Opening*** *of Technical Bid & financial Bid in the chamber of Block Development Officer. Cob-II Block*	14/11/17 at 3.30 P.M

The financial Bids shall be opened only for those Tenderers who qualify after opening the Technical Bids.

The undersigned reserves the right to REJECT any or all tender without assigning any reason what so ever.

Block Development Officer
Cooch Behar-II Dev.Block

TENDERER ARE REQUESTED TO TAKE ADEQUATE CARE WHILE MAILING THEIR PAPERS BY REGISTERED POST/SPEED POST SO THAT IT REACHES TO THE UNDERSIGNED ON OR BEFORE 14/11/17 WITHIN 3:00 P.M.

TERMS & CONDITIONS

1. Intending Tenderer will have to submit an application on self-letter head for Purchase of Tender Document by depositing necessary Price of Tender Paper.

The tender consisting of the following documents, should be signed in all pages & should be submitted in sealed cover.

The sealed Envelope 'B' for TECHNICAL BID should contain:

All photocopies (duly attested by the Gazetted Officer/ Notary/Self) of PAN Card, Trade License, GST registration certificate & up to date returns, **Professional Tax clearance certificate, Partnership Deed and other relevant papers in case of Registered Firms/ Companies, Credential etc. Work order & Payment certificate/ Completion certificate issued from Govt. or Semi Govt. authority or Local Self Govt will be treated as credential.. In case of Registered Un-employed Engineers Co-operative Society & Labour Co-operative (a) Annual upto date(Current Year) N.O.C. from A.R.C.S., Registration Certificate along with other documents as mentioned for Scrutiny. No 'APPLIED FOR' paper for any certificate will be entertained during Scrutiny for Technical Bid. GST registration certificate will have to be submitted at the time of submission of Bill. Otherwise deduction will be made as per rule.**

The sealed Envelope 'C' for FINANCIAL BID should contain:

1. **Printed Tender Form which is issued from this office, mentioning their quoted rate and their necessary signature with the signature of witness as per terms and condition of the NIT.**
2. **One copy of this detailed NIT.**
3. **Photo copy of Price Schedule.**

The Sealed Envelope 'A' should contain:

Above said two sealed envelopes super scribed Envelope 'B' for TECHNICAL BID on one and Envelope 'C' or FINANCIAL BID on the other.

SEPARATE ENVELOPE 'A' FOR EACH INDIVIDUAL WORK ALONGWITH ALL RELEVANT DOCUMENT(ATTESTED PHOTOCOPIES) MUST BE SUBMITTED AT THE TIME OF SUBMISSION.

Envelope 'A', 'B' & 'C' will supplied by the office of the undersigned for each individual work with Tender Document.

The financial Bids shall be opened only for those Tenderers who otherwise qualify after opening the Technical Bids.

2. Amount equivalent **to 8% of Progressive Bill will be deducted as Security** Deposit which will be retained this Office for 3 (Three) month in case of repairing works of building & Bridge, 6(Six) months for construction of building & repairing of roads, and 12(Twelve) months for construction of bridge and bituminous roads work from the date of Completion of work. In case of labour Co-operative Society ,there is no any kind of earnest money should be deposit and in their case @ Rs. 10% of the Total work Bill will be deducted from each Running Account and Final Bill as a Security Money and will be retained this Office for 3 (Three) month in case of repairing works of building & Bridge, 6(Six) months for construction of building & repairing of roads, and 12(Twelve) months for construction of bridge and bituminous roads work from the date of Completion of work.
3. The Rate should be quoted in percentage basis i,e **above/at par/ less** than the attached Price Schedule both in figure and word. The Rate quoted should be Inclusive of all Taxes, Carrying, Loading, Un-loading, Royalty, Stacking etc. and Carrying up to the Pin-Pointed site. No Overwriting and Highlighting And any kind of Manipulation will be entertained.

4. Tender must be sealed and Tenderer must fulfill the Norms & Conditions. The name of work and N.I.T. No. & Sl. No. with date must be super scribed on the body of the Tender cover along with name address clearly and should be reached to the office of the undersigned by Regd. Post/ Speed Post/by dropping only.

5. **The undersigned also reserves the Right to forfeit Earnest Money, if the Work is not completed within the Stipulated 'Completion Period' and also reserves the Right to CANCELL the Work Order forth right.**

6. The intending Tenderer must satisfied them about the site condition so that no extra conveniences will arise in future.
7. (i)The successful Contractor / Firms / Regd. Co-operative Society / Un-employed Engineers Co-operative Society should obtain Registration from the Regional Labour Offices at Asstt. Labour Commissioners, Cooch Behar, for each and every works what so ever. (ii)No Work Order will be issued to any one of the above Contractor's etc. unless they submitted Registration Letter of work to the Executive Officer, Cooch Behar-II Panchayat Samity. (iii)Workers Welfare Cess, i.e. @ 1% of the cost of Construction / Supply will be Deducted from each work bill of any categories of Contractors / Suppliers etc.
8. If the Tenderer withdraws his Tender before its acceptance or refusal without giving satisfactory explanation for such withdrawal, he may be disqualified for making any Tender to this Department for minimum period of One Year as may deem fit by the Cooch Behar-II Panchayat Samity.
9. Ambiguous and Conditional Tenders are not acceptable and will be out rightly REJECTED.
10. Successful Tenderer must Execute **an Agreement on Non-Judicial Stamp Paper worth Rs. 10/- (ten) only within 7 (seven) Days after getting the acceptance order** and must maintain all the Terms & Conditions as laid down in the N.I.T. and in the Tender Form as well as satisfactorily. Cost of Stamp Paper will born by him.
11. No materials, Tools & Plans will be supplied by the undersigned.
12. Site in charge has got every Right to see the Stock & Quality of every kind of Construction materials at Contractors Custody.
13. Necessary supply materials may be taken wholly at a time or partly as and when required by the undersigned at Work Site.
14. Subletting of Works is not permissible and in that case Earnest money of the Contractor will be forfeited without assigning any reason thereof.

15. No Construction materials will be issued from Cooch Behar-II Dev.Block /PS under any circumstances.

16. No Price Escalation will be entertained by the Cooch Behar-II Dev.Block/PS under any circumstances.

17. **Soon after completion of Work, all type of Garbage, Rubbish and unused Excavated Earth/ Sand have to clean around the side of the work-site**.

18. At the time of submitting Application, the Contractor shall be **producing VAT Registration**.
19. Intending Tenderer has the option to Submit Tender for any Sl. No. In that case Separate documents along with all relevant papers will have to be submitted the Said Sl. No. If anybody desire to submit Tender Paper more than one serial he will have to Submit the Separate documents along with all relevant papers separately for each Serial.
20. **The undersigned reserves the Right to REJECT any or all tender without Assigning any reason what so ever**