

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE SUB-DIVISIONAL OFFIER, TUFANGANJ.**  
**( INFRASTRUCTURE CELL)**

NIT/INFRA/CELL/

NIT NO. 1/ Elec/tfg/

DATED : 4/4/2016

**NOTICE INVITING TENDER**

Sealed Tenders are invited by the undersigned from the experienced contractors of similar type of election work for under mentioned works.

Sl No	Name of the Work	Source of Fund	Tender Amount	Eligibility	Earnest money	Time of completion of work
1.	TEMPORARY STRUCTURE FOR DISTRIBUTION AND RECEIVING COUNTERS OF POLLING MATERIALS CONTAINING RATES,OF VARIOUS ITEM AND OTHER ARRANGEMENTS IN THE TUFANGANJ MAHAVIDYALAYA BUILDING PREMISES AT TUFANGANJ FOR GENERAL ELECTION TO THE WESTBENGAL LEGISLATIVE ASSEMBLY 2016.	WBLA 2016 Election fund.	Rs. 4,52,775.00	Having 50 % ( amount) credential of similar type of election work in last 5 years.	Rs.9100.00	On or before 2/05/2016
2	ARRANGEMENT OF COUNTING HALLS , STRONG ROOMS CONTAINING RATES,OF VARIOUS ITEM AND OTHER ARRANGEMENTS IN THE TUFANGANJ MAHAVIDYALAYA BUILDING PREMISES AT TUFANGANJ FOR GENERAL ELECTION TO THE WESTBENGAL LEGISLATIVE ASSEMBLY 2016.	WBLA 2016 Election fund.	Rs. 2,01,848.00	Having 50 % ( amount) credential of similar type of election work in last 5 years.	Rs.4050.00	On or before 2/05/2016
3	TEMPORARY LIGHTING ARRANGEMENT AT DIFFERENT PANDELS DC & RC, STRONG ROOM, CELLS AND COMPOUND ILLUMINATION IN THE PREMISES OF TUFANGANJ MAHAVIDYALAYA FOR ENSUING GENERAL ELECTION TO THE WESTBENGAL LEGISLATIVE ASSEMBLY 2016..	WBLA 2016 Election fund.	Rs. 2,57,526.00	Having 50 % ( amount) credential of similar type of election work in last 5 years.	Rs.5151.00	On or before 2/05/2016

1. Location of site: As stated.
2. Last date for application for purchase of Tender form: 11 .04.2016 upto 2:P.M.. and Scrutiny at 3 P.M.
3. Date & time of issue of Tender form on 11 .04.2016upto 5 P.M.
4. Date & time of receipt of Tender Form in the tender Box : 12 .04.2016 upto 02 P.M. at the Chamber of the undersigned.
5. Date & time of opening of Tenders in the chamber of the undersigned on :12 .04.2016at 3 P.M.

*manil*  
*04/04/16*  
**Sub-Divisional Officer**  
**Tufanganj**

## TERMS AND CONDITION

1. Intending Tenderer will have to submit an application on self-letter Head Pad along with all photocopies (duly attested by the Self/Gazette Officer / Notary) of PAN Card, VAT registration certificate[With current tax return paper ( Up to DEC,2015)] , Professional Tax clearance certificate(2015-16) ,Renewal Money Receipt for scrutiny.
2. Amount equivalent to 8% of Progressive Bill will be deducted so as to make Security along with 2% of the Earnest Money equal to @ Rs.10% of the Total Security and will be retained this Office for 3 (three) month from the date of Completion of work.
3. The rate should be quoted above / at per / less than the attached Price Schedule both in figure and word. The Rate quoted should be Inclusive of all Taxes, Carrying, Loading, Un-loading, Royalty, Stacking etc. and Carrying up to the Pin-Pointed site.
4. Tender must be sealed and Tenderer must fulfill the Norms & Conditions. The name of work and N.I.T No. & Group with date must be super scribed on the body of the Tender cover along with name and address clearly and should be reached to the office of the undersigned by Regd. Post / Speed Post / Ordinary Tender Box only. The Tender form will be duly filled in and Signed by the Applicant.
5. The undersigned also reserves the Right to confiscate Earnest Money & Security Money, if the Work is not completed within the Stipulated 'Completion Period' and also reserves the Right to **CANCEL** the Work Order forth right.
6. The intending Tenderer must satisfy themselves about the work site condition so that no extra conveniences will arise in future.
7. Tenderer withdraws his Tender before its acceptance or refusal without giving satisfactory explanation for such withdrawal, he may be disqualified for making any Tender to this Department for minimum period of One Year as may deem fit by the Sub- Divisional Officer.
8. Ambiguous and Conditional Tenders are not acceptable and will be **REJECTED** .Successful Tenderer must Execute an Agreement on Non-Judicial Stamp Paper worth Rs.10/- (ten) only within 7 (seven) days after getting the acceptance order and must maintain all the Terms & Conditions as laid down in the N.I.T and in the Tender Form as well as satisfactorily. Cost of Stamp Paper will be borne by tenderer.
9. **No material, Tools & Plans will be supplied by the undersigned.**
10. Site-in-charge has every Right to see the Stock & Quality of every kind of Construction materials at which will kept under the custody of tenderer.
11. Necessary supply materials may be taken wholly at a time or partly as and when required by the undersigned at Work Site.
12. Subletting of Works is not permissible and in that case Earnest money as well as Security Money of the Contractor will be **forfeited** without assigning any reason thereof.
13. **No Construction materials will be issued from SDO & RO, 8-Natabari AC under any circumstances.**
14. Soon after completion of Work, all type of Garbage, Rubbish and unused Excavated earth / Sand have to clean around the side of the work-site.
15. At the time of submitting Application, the Contractor shall produce VAT Registration No. issued by W.B.S. Tax Department. For Non-Producing VAT Registration No. @ 4% of amount shall be Deducted from the Bill instead of @ 2%.
16. **The undersigned reserves the Right to REJECT any or all tender without assigning any reason what so ever, or relax any norm/condition in the interest of public service.**

*manil*  
*04/04/16*  
Sub-Divisional Officer  
Tufanganj

Memo No. **Elec/tfg/ 625 /xvii-19**

Date. **04/04 /2016**

Copy forwarded for information with a request for wide publicity to:

1. The District Magistrate, Coochbehar
2. The ADM (ZP) Cooch Behar Zila parisad.
3. The PDDRDC. Cooch Behar Zila parisad.
4. The DIO, NIC, Cooch Behar with request to kindly upload this notice on District Web site.
- 5-7. The BDO, Tufanganj-I/ Tufanganj-II/Cooch Behar-I Block
8. Office Notice Board
9. Office copy

*manil*  
*04/04/16*  
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