

OFFICE OF THE SUB DIVISIONAL OFFICER

MEKLIANJ, COOCHEBHAR

P.O.: Mekliganj, Dist.: Cooch Behar, Pin: 735304, West Bengal, e-mail : sdomkg@gmail.com

WORK QUOTATION

NOTICE INVITING QUOTATION (SINGLE COVER SYSTEM)

Memo No. 1818 NIQ No. 05/2018-19

Date: 30/07/2018

Sealed quotations are invited from experienced bona fide caterers/food suppliers/decorators having sufficient financial capacity and credential of similar nature of work in connection with the conduction of Induction Level Training of newly elected Members Panchayat Samity of Haldibari and Mekliganj Panchayat Samity at the Office of the Sub-Divisional Officer, Mekliganj, Coochbehar which is scheduled to be held during August,2018.

Sealed quotations in plain paper / in letter head along with the requisite Bank Draft in favour of the Sub-Divisional Officer, Mekliganj, Cooch Behar in a sealed envelop may be dropped in the drop-box maintained for the purpose at the Chamber of CA to Sub-Divisional Officer, Mekliganj at First Floor in the Office of the Sub-Divisional Officer, Mekliganj.


The consolidated rate should not be more than Rs.160.00 (Rupees one hundred sixty) only for per person per day. The supplier/s should supply and distribute the items on their own responsibility. The items are as follows:

Sl. No.	Time	List of Foods
1.	সকালের চা	চা ও বিস্কুট
2.	প্রাতরাশ	বাটার পাউরুটি (৪ পিস)/হাতরুটি (৩ পিস) ও সন্ধি, ডিম (১ পিস)
3.	চা বিরতি	চা ও বিস্কুট
4.	মধ্যাহ্ন ভোজন	সাদা ভাত, আলুর চিপস, ডাল, সন্ধি,মাছ/মাংস, চাটনি, দই
5.	চা বিরতি	চা ও বিস্কুট
6.	টিফিন	মুড়ি মাথা, সিঙ্গারা/ চপ (১ পিস)
7.	রাতের খাবার	সাদা ভাত, ডাল, আলুর চিপস, সন্ধি,মাছ/ডিম/মাংস

The quotationers shall submit the rate per head basis inclusive of all expenses like carriage, labour, tax, etc., if any. No separate claim of any form whatsoever will be entertained.

The Quotation Inviting Authority reserves right to annul / cancel this tender without assigning any reasons thereof and No payment in that case would be taken up.

Last date & time of submission of bid in form of quotation	10/08/2018 at 3:00 pm
Date & time of opening of bid	10/08/2018 at 4:00 pm
Place of submission of bid & opening of bid	Chamber of the CA to SDO, 1 st floor, Office of the Sub-Divisional Officer, Mekliganj, Cooch Behar



Sub- Divisional Officer
Mekliganj, Cooch Behar

Memo No. 1818(7)

Date: 30/7/18

Copy forwarded for information & request for wide publicity to:

- 1) The District Magistrate, Cooch Behar.
- 2) The Additional Executive Officer, Cooch Behar Zilla Parishad
- 3) The District Panchayat & Rural Development Officer, Coochbehar
- 4) The DIO, NIC with a request to upload the same in the District Web Portal.
- 5-6) The Block Development Officer, Mekliganj/ Haldibari Development Block, Cooch Behar
- 7) Office Notice Board


Sub- Divisional Officer
Mekliganj, Cooch Behar