

Government of West Bengal
Office of the District Magistrate :: Cooch Behar
(Judicial Munshikhana Section)

Memo No. JM/ 04 (92)/

Dated :: 06.01.2016

CALL LETTER

PART - A

Sub. :: Personality Test for selection of 'NON OFFICIAL MARRIAGE OFFICER'

ROLL NO.	Name & address of the Candidate	Venue of Personality Test	Date of Personality Test	Reporting Time
SIT/001	RANA BARMAN BASUNIA, C/O-MANIK BARMA BASUNIA, VILL+PO. BR CHATRA, PS. SITAI, COOCH BEHAR-736167	OFFICE OF THE DISTRICT MAGISTRATE, NEW COLLECTORATE BUILDING, SAGARDIGHI SQUARE, COOCH BEHAR	30.01.2016 (Saturday)	1:00 p.m.

You are requested to appear for **PERSONALITY TEST** as per table above with all the original testimonials, relevant documents as per below noted instruction and filled up PART-B.

Officer-in-Charge, Judicial Munshikhana Section,
&
Member-Secretary, Selection Committee,
Cooch Behar

INSTUCTION TO THE CANDIDATE

- 1) Candidate must attend the venue within the stipulated reporting time for verification of testimonials and submission of requisite documents.
- 2) Candidate without **Call Letter-cum-Attendance Sheet & Declaration** will not be allowed for Personality Test.
- 3) Candidate must bring **one Photo Identity Proof** at the time of Personality Test.
- 4) No TA, DA is admissible for attending the Personality Test.
- 5) Candidate **must affix one passport size colour photograph** identical to the photograph submitted with the application form at the specified space on Part-B.
- 6) **Candidate must bring Photo of lay-out Map of office room with are (in Sq. ft.) & telephone facility. Photo of the room & Lay-out Map is to be submitted at the time of Personality Test.**
- 7) **A declaration regarding availability/ future procurement of Computer is to be furnished at the time of Personality Test.**
- 8) Mere attendance in Personality Test does not confer any right of selection in any way.

PART - B

ATTENDANCE SHEET & DECLARATION

[Must be submitted to the concerned authority before appearing the Personality Test]

Declaration : *I do solemnly declare that I shall abide by all terms & conditions as applicable to me for my selection as 'Non Official Marriage Officer'. I * have already installed Computer at my office room / *shall be bound to install Computer at my office room as a criteria for selection as 'Non Official Marriage Officer'.*

[* Strike out which is not applicable]

Affix passport size colour photograph identical to the photograph submitted with the application form

ROLL NO.	NAME & ADDRESS of the Candidate	Date of Personality Test	Signature of the candidate with date in presence of the concerned authority
SIT/001	RANA BARMAN BASUNIA, C/O-MANIK BARMA BASUNIA, VILL+PO. BR CHATRA, PS. SITAI, COOCH BEHAR-736167	30.01.2016 (Saturday)	

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Sub. :: Personality Test for selection of 'NON OFFICIAL MARRIAGE OFFICER'

ROLL NO.	Name & address of the Candidate	Venue of Personality Test	Date of Personality Test	Reporting Time
SIT/002	MOTIUR RAHAMAN, C/O-LT. MOFAZAL HOSSAIN, VILL. BARTHAR, PO. CHORKHANA, PS. SITAI, COOCH BEHAR-736167	OFFICE OF THE DISTRICT MAGISTRATE, NEW COLLECTORATE BUILDING, SAGARDIGHI SQUARE, COOCH BEHAR	30.01.2016 (Saturday)	1:00 p.m.

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Officer-in-Charge, Judicial Munshikhana Section,
&
Member-Secretary, Selection Committee,
Cooch Behar

INSTUCTION TO THE CANDIDATE

- 1) Candidate must attend the venue within the stipulated reporting time for verification of testimonials and submission of requisite documents.
- 2) Candidate without **Call Letter-cum-Attendance Sheet & Declaration** will not be allowed for Personality Test.
- 3) Candidate must bring **one Photo Identity Proof** at the time of Personality Test.
- 4) No TA, DA is admissible for attending the Personality Test.
- 5) Candidate **must affix one passport size colour photograph** identical to the photograph submitted with the application form at the specified space on Part-B.
- 6) **Candidate must bring Photo of lay-out Map of office room with are (in Sq. ft.) & telephone facility. Photo of the room & Lay-out Map is to be submitted at the time of Personality Test.**
- 7) **A declaration regarding availability/ future procurement of Computer is to be furnished at the time of Personality Test.**
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PART - B

ATTENDANCE SHEET & DECLARATION

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Declaration : *I do solemnly declare that I shall abide by all terms & conditions as applicable to me for my selection as 'Non Official Marriage Officer'. I * have already installed Computer at my office room / *shall be bound to install Computer at my office room as a criteria for selection as 'Non Official Marriage Officer'.*

[* Strike out which is not applicable]

Affix passport size colour photograph identical to the photograph submitted with the application form

ROLL NO.	NAME & ADDRESS of the Candidate	Date of Personality Test	Signature of the candidate with date in presence of the concerned authority
SIT/002	MOTIUR RAHAMAN, C/O-LT. MOFAZAL HOSSAIN, VILL. BARTHAR, PO. CHORKHANA, PS. SITAI, COOCH BEHAR-736167	30.01.2016 (Saturday)	

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PART - A

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ROLL NO.	Name & address of the Candidate	Venue of Personality Test	Date of Personality Test	Reporting Time
SIT/003	MADHABI PATOWARY, C/O-SUHIL KUMAR PATOWARY, VILL. WEST BHARALI, PO. SITAI HAT, PS. SITAI, 736167	OFFICE OF THE DISTRICT MAGISTRATE, NEW COLLECTORATE BUILDING, SAGARDIGHI SQUARE, COOCH BEHAR	30.01.2016 (Saturday)	1:00 p.m.

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SIT/003	MADHABI PATOWARY, C/O-SUHIL KUMAR PATOWARY, VILL. WEST BHARALI, PO. SITAI HAT, PS. SITAI, 736167	30.01.2016 (Saturday)	

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ROLL NO.	Name & address of the Candidate	Venue of Personality Test	Date of Personality Test	Reporting Time
SIT/004	UTPAL PATOWARY, C/O-PROBHASH PATOWARY, VILL+PO. KISMAT ADABARI, PS. SITAI, PIN. 736167	OFFICE OF THE DISTRICT MAGISTRATE, NEW COLLECTORATE BUILDING, SAGARDIGHI SQUARE, COOCH BEHAR	30.01.2016 (Saturday)	1:00 p.m.

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SIT/005	SWAPAN KUMAR PATOARY, C/O-KANU PATOARY, VILL. WEST BHARALI, PO. SITAI HAT, PS. SITAI, 736167	OFFICE OF THE DISTRICT MAGISTRATE, NEW COLLECTORATE BUILDING, SAGARDIGHI SQUARE, COOCH BEHAR	30.01.2016 (Saturday)	1:00 p.m.

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