

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER  
SITALKUCHI ICDS PROJECT  
P.O. SITALKUCHI, DIST. COOCH BEHAR

Memo. No.: 131/ICDS/SLK

Date: 23/06/2016

**TENDER NOTICE**

Sealed Tenders are hereby invited from bonafide/reputed persons/Traders/Firms/Agencies for

**(i) Storing of Food-stuffs and other materials at Project Level and**

**(ii) Carrying of Food-stuffs and other materials from Project Godown to Anganwadi Centres under  
Sitalkuchi ICDS Project for the period of one year for each item.**

The Tenderers should have experience in the above mentioned works.

Prescribed Tender Form and Terms & Conditions will be issued to the willing Tenderers from the office of the Undersigned on submission of application for Tender Forms from 24/06/2016 to 19/07/2016 during office hours. Willing Tenderers may also visit [www.coochbehar.gov.in](http://www.coochbehar.gov.in).

Tenderers should submit tender in the issued form only alongwith required Earnest Money in the form of DCR/NSC in favour of the CDPO, Sitalkuchi ICDS Project and attested Xerox copies of the current PAN Card and PT clearance certificates.

The last date of receiving tender is **20/07/2016 upto 1 P.M.** through dropping into the Tender Box kept for the purpose at the office of the SDO, Mathabhanga. The tender will be opened at **2 P.M. on the same day i.e. on 20/07/2016** in the office chamber of the SDO, Mathabhanga in presence of the Tenderers who may remain present .



Child Development Project Officer  
Sitalkuchi ICDS Project

Memo. No.: 131/(11)/ICDS/SLK

Date: 23/06/2016

Copy forwarded for information and wide publicity please to:

1. The District Magistrate, Cooch Behar
2. The DPO(ICDS) Cooch Behar
3. The SDO, Dinhata.
4. The Sabhapati, Dinhata-I Panchayet Samiti
5. The BDO, Dinhata-I Block
6. The BMOH, Gosanimari BPHC
7. The BLLRO, Dinhata-I
8. The I/C, Dinhata. Police Station
9. The Post Master, Dinhata Sub- Post Office.
10. The D.I.C.O., Cooch Behar
11. The Incharge NIC , Cooch Behar for Uploading in the website [www.coochbehar.gov.in](http://www.coochbehar.gov.in)
12. Office Notice Board.



Child Development Project Officer  
Sitalkuchi ICDS Project

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**TERMS AND CONDITONS FOR TENDER FOR**

- (i) STORING OF FOOD-STUFFS AND OTHER MATERIALS AT PROJECT LEVEL AND
- (ii) CARRYING OF FOOD-STUFFS AND OTHER MATERIALS FROM PROJECT GODOWN TO AWCS  
(vide Tender Notice No. 131/ICDS/SLK dated 23/06/2016)

**GENERAL TERMS & CONDITIONS FOR BOTH CATEGORIES OF WORK:-**

- 1 Rate for both storing and carrying of Food-stuffs should be quoted in Rupess on per quintal basis and both in figures and words for each work in prescribed Tender Forms only. Rate for carrying should be irrespective of distance.
- 2 Tender should be submitted along with the attested Xerox copies of current P.T., I.T.(PAN), Clearance certificates, Credential/Experience Certificate of above mentioned works.
- 3 Tenderer have to submit the undermentioned Earnest Money in the shape of DCR or NSC in Favour of the CDPO, Sitalkuchi ICDS project.
  - (i) For storing Rs.20.000/-(Rupees Twenty thousand) only
  - (ii) For carrying Rs.10,000/-(Rupees Ten thousand) only
- 4 Earnest Money of the unsuccessful tenderers will be released after having final approval from the DLTC.
- 5 The successful tenderer will have to execute an Agreement Bond for a period of 1(one) year from the date of acceptance of tender by the DLTC or from the date of execution of the Agreement bond as directed by the Authority on a Non-Judicial Stamp of Rs.20(Twenty) only.  
Also the validity of the tender may be further extended upto six month if considered essential subject to approval from the DLTC.
- 6 Successful tenderer will have to deposit the undermentioned Security Money either by DCR in favour of the CDPO, Sitalkuchi or by NSC duly pledged in favour of the CDPO, Sitalkuchi.
  - (i) For Storing Rs.40,000/-(Rupees Forty thousand) only
  - (ii) For Carrying Rs.20,000/-(Rupees Twenty thousand) only
- 7 Prayer for enhancement of rate will be granted in no case after the final approval of the tender. Such kind of prayer or disregarding the work order in any stage will automatically subject to forfeiture of security deposit with other penal measures desired fit by the authority.

Contd.....

**TERMS & CONDITIONS FOR STORING WORKS:-**

1. The Tenderer shall have to possess pucca, electrified & secured Godown with sufficient Accommodation and space to store at least 1,000(one thousand) quintal of food-stuff at a time.
2. The Godown must be used exclusively for ICDS purpose and cannot be used for any other purpose.
3. The Godown should be located within 1(one) kilometre from the Sitalkuchi ICDS Project office beside pucca road and should be easily accessible to lorries.
4. There must be wooden dunnage system in the Godown.
5. In case of hired godown, tenderer must submit an agreement deed on Non-Judicial Stamp of Rs.20/- (Rupees twenty) only in between him/her and the owner of the Godown.
6. The Tenderer must submit the detailed information of Godown with ownership documents in a separate sheet with the Tender papers.
7. Approved Storing Agent will have to maintain a stock book and submit monthly stock report within 5<sup>th</sup> day of every month to the office of the CDPO, Sitalkuchi.
8. Cost of any short/damaged food-stuff in the Godown will be recovered from the Storing Agent
9. The CDPO and his authorized representative or any other officers of the West Bengal Govt. have the liberty to inspect the Godown/Stock of commodities without any notice.

**TERMS & CONDITIONS FOR CARRYING WORKS:-**

1. Carrying contractor will have to collect the food Stuff from the approved storing agent with proper receipt as per carrying order issued from the end of the C.D.P.O., Sitalkuchi.
2. Carrying of food stuff from the project godown to all AWC should be completed within 7(seven) day from the date of issue of carrying order during 8am to 12noon. No delay in this regard will be entertained. In case of failure of terms & conditions by the approved Carrying Contractor, the C.D.P.O. may arrange alternative procedure. Then extra charges if any will be recovered from the bill of the approved contractor.
3. Successful tenderer for carrying will have to submit printed challan book. Challan should be in triplicate. After reaching of food stuff. Signature of the AWW will not be considered for payment of bills.
4. Any attempt to provoke the AWWs by any means subject to the penal action by the project authority.
5. No handling charge i.e. packaging, weighing in respect of S.N.P. food stuff will be allowed.
6. Cost of short or Damaged foodstuff at the time of carrying will be recovered from the carrying contractor.

Note:-

1. The Tender committee preserves right to accept or reject any or all tenders without assigning any reason thereof if tenders found unreasonable. Also, the tender committee is not bound to accept the lowest rate if it is impracticable.
2. Payment of bill is subject to availability of govt. fund.
3. Terms and conditions is to be submitted along with tender papers duly signed by the Tenderers.

I Shall abide by the above terms  
and conditions of the tender.

A handwritten signature in black ink, consisting of a stylized initial 'A' followed by a long horizontal stroke that tapers to a point on the right.

Child Development Project Office  
Sitalkuchi ICDS Project

Signature of the Tenderer

## TENDER FORM

Name of the Tenderer .....

Vill/Ward.....P.O.....

P.S. ....Dist. ....

Validity period of ... 1. . P.T. ....

2. I.T. /PAN No. ....

SL. No.	Item with particulars	Rate per Quintol (Rs.)		Remarks
		In figure	In Word	
1.	Storing of Food-stuff & Other Materials			
2.	Carrying of Food-stuff & Other Materials			

I have gone through the terms and conditions of this tender and solemnly undertake to abide by all the terms and conditions.

Date: .....

Place: .....

Signature of the Tenderer